



(Shri Ramkrishna Seva Mandal's)
ANAND COMMERCE COLLEGE

An Autonomous College (2025-26 to 2034-35)

(Affiliated to Sardar Patel University)

NAAC ACCREDITED 'A' GRADE (3.04 CGPA)

ISO 9001:2015

Syllabus as per NEP 2020 with effect from the Academic Year 2025-26



Bachelor of Vocation
ACCOUNT & FINANCE
B Voc Semester – II

| | | | |
|-------------------------------|--------------------|----------------------------|----------------------------|
| Course Code | UBV02VACA01 | Title of the Course | On the Job Training |
| Total Credit of Course | 02 | Hours Per Week | 02 |

| | |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Course Objectives: | <ul style="list-style-type: none">To apply theoretical knowledge in a practical work environmentTo develop professional skills and workplace competenciesTo understand organizational structure and work culture |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|


| Course Content | | |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Unit | Description | Weightage* (%) |
| 1. | <ul style="list-style-type: none">The students have to undergo for internship/ on the job training under any Concerned Organization in the areas of QP/NOSA presentation as well as report has to be prepared and presented for the viva-voce and submit it to the concerned faculty. | 100% |

| | |
|--------------------------------------|------------------------------------------------------------------------|
| Teaching-Learning Methodology | Class Room Teaching, Lectures, Case Discussion, Video and Presentation |
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Internal and / or External Examination Evaluation

| Sr. No. | Details of the Evaluation / Exam Pattern | Weightage |
|----------------|----------------------------------------------------------------------------------------|------------------|
| 1 | External examination through project submission and viva voce by University / College. | 100% |

| Course Outcomes: Having completed this course, the learners will be able to | |
|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Apply classroom learning in real-world tasks, gaining industry-relevant skills and improved understanding of job functions. |
| 2. | Demonstrate growth in workplace communication, collaboration, adaptability, and problem-solving abilities through active participation in team and individual assignments. |
| 3. | Acquire a deeper understanding of organizational structures, work ethics, and industry operations, aiding in informed career planning and professional development. |



Chairman
BOS of Vocational Studies
Anand Commerce College



Academic Coordinator
Anand Commerce College



Principal
Anand Commerce College