



ANAND COMMERCE COLLEGE

(Managed by Shri Ramkrishna Seva Mandal)

Opp. Town Hall, ANAND – 388 001, Gujarat State, India.

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NAAC ACCREDITED "A" GRADE (3.04 CGPA)

ISO 9001:2015

Dr. V.M. Vanar
Principal

Ref. No. 33/Autonomous/2025-26

Date: 22/04/2025

To,
The Secretary,
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi – 110002

Subject: Undertaking Regarding Compliance with UGC Fee Refund Policy 2024-25

Respected Sir/Madam,

With reference to the University Grants Commission (UGC) Fee Refund Policy 2024-25, as outlined in the notification D.O. No.F.2-71/2022 (CPP-II) (C-114546) dated 12th June 2024, we, Anand Commerce College, hereby undertake to comply with the policy in full spirit and intent.

We affirm the following:

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally notified last date if admission.
(2)	90%	Less than 15 days before the formally notified last date if admission.
(3)	80%	15 days or less after the formally notified last date if admission.
(4)	50%	30 days or less, but more than 15 days after formally notified last date if admission.
(5)	00%	More than 30 days after formally notified last date if admission.

We understand that any non-compliance with the UGC Fee Refund Policy may attract punitive action as per Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates (October 2018).

We assure the University Grants Commission of our complete commitment to implementing the refund policy in the best interest of students and in alignment with regulatory requirements.

Thank you.
Yours sincerely,

PRINCIPAL
ANAND COMMERCE COLLEGE
OPP.TOWN HALL
ANAND-388001, GUJARAT

