



ANAND COMMERCE COLLEGE

(Managed by Shri Ramkrishna Seva Mandal)

Opp. Town Hall. ANAND – 388 001. Gujarat State, India.

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NAAC ACCREDITED 'B++' GRADE

Dr.V.M.VANAR
Principal

Date: 09/09/2023

Internal Quality Assurance Cell (IQAC)

Minutes of the IQAC meeting held on Saturday, 09/09/2023 on 11:30 AM

The second IQAC meeting for Academic Year 2023-24 was conducted on 09/09/2023 on 11:30 AM at SRKSM office.

The following members attended the meeting,

Dr. V.M.Vanar

Smt. Jyotsnaben K. Patel

Mr. Parixitbhai K Patel

Dr. Tejal Gandhi

Prof. D.B.Trivedi

Dr. A.K.Yagnik

Prof. T.N.Chaudhari

Dr. K.V.Solanki

Mr. Kumar Chandvani

Shri Rutul Patel

Dr. Yagnesh M. Dalvadi

Shri. Nileshbhai J. Patel

CA Anand Thakkar

Miti Pradipbhai Mital

Virendrasinh Y. Jadav

Vivek Bharat Patil

Kreshi Chauhan

Mr. Amit Patel

Mr. Nimesh J. Machhi

Dr. Mittal Thakkar

The chairperson Dr.V.M.Vanar welcomed the members for the meeting followed by presentation made by IQAC Co-ordinator Dr. Mittal Thakkar.

The following points were discussed in the meeting.

Agenda: 1 To approve decisions taken in previous IQAC meeting

It was informed that the first IQAC meeting of academic year 2023-24 was held on 14 July 2023 on 11:30 AM. The minutes of the first IQAC meeting was approved by the IQAC members.



Agenda: 2 To review ongoing NAAC accreditation process and subsequent preparations

Previous IQAC Co-ordinator Prof. D. B. Trivedi and Co-coordinator Mr. Kumar Chandvani informed all IQAC members that all previous AQAR submitted and AQAR for the year 2022-23 will be submitted soon.

It was resolved to present AQAR of 2022-23 to all IQAC members before final submission.

Agenda: 3 To communicate progress of SSR (NAAC Cycle -3) to the steering committee members

It was informed to all members that SSR preparation is going on. Dr. V.M.Vanar, Prof. D.B. Trivedi, Mr. Kumar Chandvani, Dr. Dr. K.V.Solanki and Dr A.K. Yagnik regularly monitor and review progress of SSR by conducting criterion wise meeting with members of respective criterion. It was informed that the college has planned to submit SSR in the end of December 2023.

Agenda: 4 To enhance research work and the publication of the faculty member

As per the recommendation given by last NAAC Peer team visit IQAC chairperson discussed initiatives taken by college to enhance research work.

Dr Yagnesh Dalvadi suggested to promote publication in UGC care and SCOPUS Journal and making necessary changes in research policy of the institute. He further suggested that faculty should apply for more research project sponsored by any funding agency/industry and UGC. IQAC decided to implement suggestions made by Dr Yagnesh Dalvadi.

Agenda: 5 To discuss roadmap for student projects/internship

Prof. D. B. Trivedi informed to all members that earlier project work/ internship was mandatory for only BBA students but as a part of the preparedness to NEP 2020, the college has started offering project work to B.COM students also. He discussed SOPs for the project work with the members. Resolved that the project work will be continued as per guidelines given by Prof. D. B. Trivedi.

Agenda: 6 To take initiative to offer more add on/certificate courses offered by the college to the students

IQAC coordinator informed members about add-on/certificate course offered by the college. She requested members to suggest more courses that college should offer to students. Dr Yagnesh Dalvadi suggested starting student certificate course on recent topics like Artificial Intelligence (AI) and Cloud Computing.



Dr Tejal Gandhi suggested that college can start inter institute certificate courses to promote multidisciplinary learning among students. Resolved that suggestions that will be implemented in phased manner.

Agenda: 7 To arrange parent- teacher meet

Members advised to arrange PTM on hybrid (both offline and online) mode.

Agenda: 8 To discuss the outcomes of feedback collected by the college

Previous IQAC Co-coordinator Mr. Kumar Chandvani informed outcomes of the feedback collected from stakeholders to all present IQAC members. He also informed that college communicates feedback on curriculum to the affiliating University also. Dr. Tejal Gandhi suggested collecting feedback from employers also.

Agenda:9 To collaborate with industry, educational institutions and NGOs for the holistic development of the institutions

It was informed that presently college has good number functional MOUs with industry, NGOs and the educational institute. Dr Yagnesh Dalvadi suggested arranging activities in the benefit of the students to keep MOUs functional and productive. Resolved to strengthen relationship with industry educational institute and NGO for internship, training, placement and Community services.

Agenda: 10 Any other issue with permission of chairperson

Chairperson of IQAC, Dr.V.M.Vanar communicated key achievements of college to the members. He shared progress of the infrastructural development work and outsourcing of the class 4 employees to fulfill manpower requirement.

He informed members about OTP based attendance system of the college and newly added features of LMS.

Suggestions were invited from the members present:

Dr Tejal Gandhi suggested IQAC co-ordinator to orient students about NAAC and SSS. She further suggested IQAC co-ordinator to follow regular audit process and to review work done under different committees of the college. She gave her valuable inputs for keeping records of placement data and preparing presentations of different departments and IQAC. She appreciated work done by the college and IQAC.

CA Anand Thakkar suggested conducting mock visit prior to NAAC peer team visit to examine preparedness of the college for reaccreditation.

Smt. Jyotsnaben K. Patel, Hon. Secretary, Shri Ramkrishna Seva Mandal appreciated efforts and initiatives of the Chairperson Dr.V.M.Vanar and IQAC for quality enhancement in teaching learning process.

Dr. Mittal Thakkar, IQAC coordinator proposed the date for the next meeting and on unanimously decided in the first week of November.



IQAC coordinator proposed vote of thanks to all the committee members specially to Smt. Jyotsnaben K. Patel, Dr. Tejal Gandhi, Shri Nileshbhai Patel, Dr Yagnesh Dalvadi, CA Anand Thakkar, staff members and students' representatives for their presence and contribution.



Dr V M VANAR
Principal and Chairperson (IQAC)
Anand Commerce College, Anand

