



# ANAND COMMERCE COLLEGE

(Managed by Shri Ramkrishna Seva Mandal)

Opp. Town Hall, ANAND – 388 001, Gujarat State, India.

Ph.: (02692) (O) 250769

NAAC ACCREDITED 'B++' GRADE

Dr. V. M. VANAR  
Principal

## Academic Year 2020-21 Internal Quality Assurance Cell (IQAC)

### Minutes

Minutes of IQAC Meeting held on 02<sup>nd</sup> June, 2020 at 01:30 pm in IQAC office at Anand Commerce College.

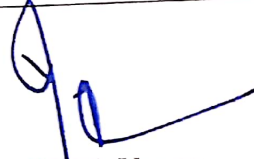
| Anand Commerce College |   |  |
|------------------------|---|--|
| IQAC Meetings          |   |  |
| 2020-21                |   | 02-06-2020   |
| No of Minutes          | Subject of Minutes                          | Details of Minutes   |
| 1                      | To analyze past results of 2019-20          | Dr. V. M. Vanar, chairman of the meeting produced the results of 2019-20 for analysis. A discussion was held for the improvement of the results. Various decisions were taken to improve the results. Such as to do revision in classes etc. All the faculties agreed to do so.  |
| 2                      | To organize Online Teaching due to Covid-19 | Government of Gujarat provided the medium of Microsoft Teams app for online teaching and learning. All the suggestions were welcomed by the Chairman and Coordinator for the Online teaching methodology. From these suggestions, few were taken into consideration such as use of Power Point Presentation, Over Head Projectors. To encourage faculties to use online resources and new content, material etc. |
| 3                      | Demonstration for Online Teaching           | IQAC chairman proposed to demonstrative lecture for Online teaching and it was resolved that Dr. V. N. Pansuria will conduct it.   |
| 4                      | Focusing on FDP                             | UGC and Government Bodies are more focusing on the development of faculties. Following the same tradition, Chairman moved that all Faculties must attend FDP on regular batches organized by University or any other body.   |
| 5                      | Online Guest Lectures                       | It was proposed and seconded that to conduct online lectures to make aware students about Covid 19 pandemic and how to overcome it.  |
| 6                      | Online MCQ based Internal Exam              | For Paperless work, Dr. V. M. Vanar proposed to conduct the online MCQ based Internal Exam via Microsoft Teams app to avoid the gatherings at campus.  |
| 7                      | GSIRF                                       | College will apply for Gujarat State Institutional Rating Framework by KCG.  |



|    |                  |   |
|----|------------------|---|
| 8  | MOU              | Chairman Dr. V. M. Vanar proposed to make MOU with Madhuvan Foundation to conduct programmed on child welfare, youth welfare, woman welfare. Environmental related awareness work and field work for placement. |
| 9  | Internship       | It was proposed to sign MoU with First Bank Job for Internship programme and Job Training.  |
| 10 | National Webinar | IQAC Member Mr. H. J. Makwana proposed and seconded by Chairman to organize the National Webinar on YOGA as the need of current scenario.   |

Date: 05/06/2020  
Place: Anand



  
Dr. V. M. Vanar  
Principal & IQAC Chairman



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Dr. V. M. VANAR

Principal

Academic Year 2020-21

Internal Quality Assurance Cell (IQAC)

## Minutes

Minutes of IQAC Meeting held on 26<sup>th</sup> December, 2020 at 01:30 pm in Principal office at Anand Commerce College.

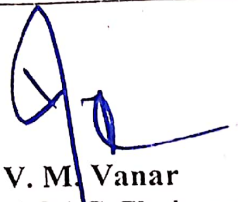
| Anand Commerce College |                                   |   |
|------------------------|-----------------------------------|---|
| IQAC Meetings          |                                   |   |
| 2020-21                |                                   | 26-12-2020  |
| No of Minutes          | Subject of Minutes                | Details of Minutes  |
| 1                      | Discussion on Work Distribution   | Shri D. B. Trivedi, IQAC Coordinator, proposed a matter of work distribution to be discussed.<br>I. Chairman Dr. V. M. Vanar, introduced new policies for work distribution:<br>II. Subject allocation must be given as per specialization<br>III. Subject Interest of the faculty must be kept in mind<br>IV. Senior and experienced faculties must be given major allocation at senior classes so that students can be benefited with their experience. |
| 2                      | Offline Mode of Teaching          | Shri N M Bhatia, introduced the need of Offline Teaching. With the suggestions of IQAC and guidelines from Government of Gujarat that 50% strength to be called for Offline Teaching. Three days for Girls and three days for boys.   |
| 3                      | Online Finishing School Programme | Being the need of time, college actively took part in Finishing School Programme launched by KCG. This year due to covid 19, it was not possible to arrange sessions. But due to the request from students, Chairman Dr. V. M. Vanar, proposed to conduct finishing school sessions online.   |
| 4                      | Alumni Registration               | Chairman Dr. V. M. Vanar put forth to make the official Registration of Alumni Association. Committee will be formed and official function to be arranged.  |
| 5                      | Mentor- Mentee                    | IQAC coordinator presented the need for Mentor-mentee programme and assigned the  |



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|   |           | duties to various faculties for Academic, Personal and Career Counseling.   |
| 6 | Placement | College students actively enrolled for Placement fair organized by Government of Gujarat in collaboration with KCG. |

Date: 29/12/2020  
Place: Anand



  
Dr. V. M. Vanar  
Principal & IQAC Chairman