



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

ANAND COMMERCE COLLEGE

- Name of the Head of the institution **DR. VIJAYSINH M. VANAR**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **02692250769**
- Mobile No: **9879216684**
- Registered e-mail **principal_acc@yahoo.com**
- Alternate e-mail **vmvanar@gmail.com**
- Address **Opp. Town Hall, Nr. Grid**
- City/Town **Anand**
- State/UT **GUJARAT**
- Pin Code **388001**

2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **SARDAR PATEL UNIVERSITY**
- Name of the IQAC Coordinator **MR. DEVANG B. TRIVEDI**
- Phone No. **02692250769**
- Alternate phone No. **9428488015**
- Mobile **9428488015**
- IQAC e-mail address **acc.iqac@gmail.com**
- Alternate e-mail address **devtrivedi2000@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://acc.ac.in/aqar/#>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://acc.ac.in/academic-calender/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.21	2009	29/01/2009	28/01/2014
Cycle 2	B++	2.76	2016	16/09/2016	15/09/2021

6. Date of Establishment of IQAC **15/06/2009**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	FINISHING SCHOOL	KCG	2021-11	200000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC **No File Uploaded**

9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Regular meetings of Internal Quality Assurance Cell (IQAC)

* Feedback from Teachers and Alumni

* All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and seminars during this academic year.

* Active Participation in GSIRF

* Expert lectures are organized to enhance the teaching learning process and students are provided motivational and career counseling sessions by various teachers and placement officer

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Student Orientation Programme for newly enrolled students including NSS, NCC, Sports	To make aware about various activities, NSS, NCC and Sports induction programme was organised.
Finishing School	To develop the overall Personality of the students, Finishin School was given to students. Four different modules are taught to the students for their upliftment.
NSS & NCC Camps	Looking at the need of hour, students were encouraged to participate in NSS and NCC Camps.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
SHRI RAMKRISHNA SEVA MANDAL	01/08/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• if yes, whether it is uploaded in the Institutional website Web link:	https://acc.ac.in/academic-calender/				
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
SHRI RAMKRISHNA SEVA MANDAL	01/08/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	Nil
15. Multidisciplinary / interdisciplinary	
<p>Ours is the Commerce College and offers Business Mathematics and Statistics as Multidisciplinary Subject. In the College various Interdisciplinary courses are offered.</p> <p>1). Certificate Course in English: It helps the students to improve their English and teach them how to be better communicators.</p> <p>2). Diploma in General Insurance: Students will come to know about various opportunities in Insurance Sector.</p>	

3). Certificate Course in GST: In the Computer Center of College the course is started to teach students GST.

This value-based education helping the students to develop their inner skills.

16.Academic bank of credits (ABC):

ABC stands for Academic Bank of Credits, which is a component of New Education Policy 2020. Students can select a program based on their interests and receive credit for doing so. However, Ours is the college that is affiliated to Sardar Patel University, located in V. V. Nagar. We are required to abide by the laws and rules outlined in the University Act and put into effect by the UGC through university ordinances. However, we are prepared to execute the ABC policy as soon as it is implemented.

17.Skill development:

The institution has been focusing on Skill based education for the employability of students. These skilled work forces are demanding in the field of basic. Placement drives are conducted through various placement fairs. The special courses have formulated for skill development such as Certificate Course in Spoken English, Diploma in General Insurance. Internal Quality Assurance Cell, Women Empowerment Cell are actively engaged in organizing activities to indulge life skills, such as communication, cooperation, teamwork, and vivacity in the student minds. Our trust also organizes teacher training about development of soft skill to improve teaching skills. As they are true shapers of the future of students and, therefore, the future of our nation. We also celebrate the Teachers Day to impart high respect for teachers and the high status of the teaching profession.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): Indian Knowledge System and long-lived traditions have created illuminated pathways our life. Therefore, this is our moral responsibility to strive for quality education stimulating Teaching, learning and evaluation systems based on Indian Knowledge System. Which will help the students to become disciplined citizen. College always motivates the student and teachers to visit the Swayam Portal, e-PG Path Shala, NPTEL, for various online courses. To imbibe Indian

art and Culture College always welcomes the guests with Ayurvedic Plants, Various Traditional Days are celebrated by students as well as faculty members. Our Institute is in Gujarat and Navaratri is our state festival and the college also celebrates this festival. Patriotic Song Competition and various cultural activities are conducted. Students are motivated to take active participation the Youth Festival organized by university.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College has always striven for quality education by providing well-structured rigid Academic Calendar, Exam Schedules. Tests and semester examinations help in the monitoring their academic outcomes. Assignment in each subject is collected. Students are always encouraged to learn the basics of life and how this course will help them.

20.Distance education/online education:

Faculties are encouraged to use ICT facilities to teach students. Students are also motivated to take Online Certificate Courses along with their studies. Whatsapp groups are formed to share Material, Old Question Papers and details of any other curricular and cocurricular activities.

Extended Profile

1.Programme

1.1	4
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1	2194
Number of students during the year	

File Description	Documents
Data Template	No File Uploaded

2.2	501
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template		View File
2.3 Number of outgoing/ final year students during the year		499
File Description		Documents
Data Template		No File Uploaded
3.Academic		
3.1 Number of full time teachers during the year		7
File Description		Documents
Data Template		No File Uploaded
3.2 Number of Sanctioned posts during the year		10
File Description		Documents
Data Template		No File Uploaded
4.Institution		
4.1 Total number of Classrooms and Seminar halls		20
4.2 Total expenditure excluding salary during the year (INR in lakhs)		1963213
4.3 Total number of computers on campus for academic purposes		137
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As our College is affiliated to Sardar Patel University, our Institution fully adheres to the university's curriculum. Every academic year at the start, the college creates an academic calendar.

Departmental meetings are held at the start of the academic year to distribute the syllabus.

Individual time schedules, annual teaching plans, and the list of teaching resources are all kept up to date by the teachers. The principal periodically checks to see if the curriculum is finished.

College encourages faculty members to take Orientation and Refresher courses to stay current on their subject matter. College encourages faculty members to attend BOS meetings and seminars on syllabus reform.

Under the direction of the faculty members, assignments, seminars, and projects are given to the students. To expose students to the most recent topic knowledge and trends, distinguished faculty members from different universities are invited as guest lecturers.

The teachers from different departments use ICT to deliver lessons effectively.

To expose students to practical knowledge, the departments provide study trips, excursions, field projects, and industry visits.

To stay updated and improve their topic knowledge, the faculty members advise the students to read reference materials and use the online tools offered by the institute level Network Resource Centre.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar for each program, containing the start date, the last day of classes for the semester, and the dates for semester-ending exams, is released by the university prior to the start of each semester.

ACC strictly adheres to the University's calendar and plans all of its activities, including the administration of internal exams and assessments. An institute-level calendar is created by the institute. Dates for internal exams, workshops, industrial visits, and dates for extracurricular and co-curricular activities are all included in the institute's calendar of events. Except for unexpected circumstances, all activities, including the internal exam and academic activities, are carried out in accordance with the schedule of events. The academic calendar helps professors in organizing their own course delivery, research projects, and extracurricular activities. The fulfillment of the syllabus is rigorously supervised and observed by department leaders. Internals are conducted, graded, and the display of scores is done in accordance with the event calendar.

The academic committee meetings are a regular forum for the Principal to examine the status of the semester and make appropriate recommendations. If the university alters the academic calendar, the institute makes the required adjustments in accordance.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
4	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
2	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
180	

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

180

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution includes interdisciplinary topics in the curriculum that relate to corporate ethics, social entrepreneurship, the environment, and sustainability. Through expert lectures, N.S.S., N.C.C. and other activities, faculty members involve their students in a variety of tasks.

Environmental Studies: Environment Studies subject is a part of the curriculum of the institution. The subject is offered to raise students understanding of environmental problems, difficulties, and the value of sustainability and conservation, to help the students comprehend how ecosystems work, how living things are interconnected, and how biodiversity contributes to ecological equilibrium.

Business Ethics: Business Ethics subject is a part of the curriculum of the institution Training people to make moral decisions in the face of difficult situations in the workplace is one of the primary objectives of business ethics. This includes being aware of the moral implications of several options and selecting the morally soundest course of action.

Social Entrepreneurship: Understanding how social entrepreneurs design and implement sustainable business models that have good and long-lasting social effect is their primary objective. The emphasis is on finding solutions for numerous social and environmental problems, including poverty, healthcare, education, and environmental deterioration.

Disaster management: The Prime Objective of this subject is to assess the risks and vulnerabilities of a region or community to

various types of disasters (e.g., earthquakes, floods, hurricanes, wildfires, industrial accidents) and develop comprehensive preparedness plans to minimize potential damages and casualties.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

124

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

974

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

614

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Through a planned and organized orientation program, the institution assesses each student's learning levels as soon as they are accepted into College.

Orientation Programme: Every year the institution organizes Student's Orientation Programme for the newly enrolled B Com, BBA, BCA and B Voc students. During this Orientation Programme the students are informed about Course Structure, Syllabus, anti-ragging norms, code of conduct, events for the forthcoming year, staff and their functions etc.

The institution evaluates the students' learning levels formally and informally. Formally, it is carried out via tests for internal evaluation. It is done informally during class interactions. The levels of the students are inferred by the faculty from the answers to questions that are posed during class instruction. This method of determining each student's degree of learning is difficult, though. We must wait for the outcomes of the internal testing before doing that. In the classroom, students are encouraged to speak up. They are asked to answer any questions they have about the subjects they are studying.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2194	18

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in mathematics, commerce and economics. Also, some teachers use power point presentations and computer-based materials.

The Students of BBA & BCA have Project work in their curriculum in which they get exposure to practical training. This training will help them for employment as well.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills and hone style, apart from inculcating an interest in research activities.

College provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. College conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills

and ensure participative learning. College Implements student-centric methods of enhancing the lifelong learning skills of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Anand Commerce College follows ICT enabled teaching in addition to the traditional classroom education. The college campus is enabled with high speed wifi connection. Due to lockdown, teaching was fully conducted in an online mode. The faculty used various ICT enabled tools to enhance the quality of teaching-learning like:

WhatsApp group used as platforms to communicate, make announcements, address queries, and share information.

PowerPoint presentations: Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

Video Conferencing: Students are counseled with the help of Zoom / Google meet applications. Lectures were also taken through Zoom and Google Meet.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

13

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

145

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

UPLOADED

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has a reliable mechanism in place that guarantees transparency, efficiency, and prioritizes the students' best interests during the assessment process. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

The institute has both Programme Coordinators and Examination Committees in place to ensure that the assessment process is objective and transparent. Information related to internal exams and assessment is communicated to the students via notifications displayed on the college's WhatsApp group and institute notice boards. After evaluation, the teachers submit the answer scripts of internal tests, along with a marking scheme, which is discussed with the students. Assignment is also collected and checked. Marks of Internal Exam and Assignment are given to students. In case of any grievances regarding the marks awarded, students may approach the concerned faculty within three days for redressal. The students verified and signed the final internal assessment, which was then uploaded onto the University Portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes cover a wide range of knowledge, skills, abilities, and attitudes that students gain while pursuing graduate and post-graduate programmes. The institute offers two programmes - BCom and BBA, each with unique and well-defined outcomes. Nevertheless, the college has some shared outcomes that are outlined below:

To provide students with a strong foundation in accounting, that includes financial accounting, cost accounting, and management accounting. Students will learn to prepare financial statements, analyze financial data, and understand the principles of taxation.

BBA students gain a thorough understanding of business and management concepts, which include human resource management, marketing, operations management, and organizational behavior. They will learn to develop effective business strategies and decision-making skills.

Mechanism of communication of Programme and Course Outcomes:

The institution follows the following mechanism to communicate the learning outcomes to teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.
- Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated Sardar Patel University, V. V. Nagar. We offer Under Graduated courses like B Com, BBA, BCA and B Voc Faculty of Commerce. College also offers Certificate Course in English and Diploma in General Insurance. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The institution evaluates the program outcomes, program specific outcomes, and course outcomes, and then informs the students formally through discussion in the classroom and departmental notice board.

Direct Method:

- The course outcome is assessed through internal examinations and a final examination at the end of the semester in direct assessment.
- At the end of each unit, students are given assignments to refer to textbooks and reference books to find answers and understand outcome of the given problem.
- In line with course outcomes, the questions for internal examinations are framed, and the attainment is evaluated from the answer scripts. The final examination results are utilized to measure the attainment of POs and COs.
- To assess POs attainment, all COs attainment is calculated by averaging the percentage attainment of internal assessment and final examination.

Indirect Method:

The indirect method of assessment involves collecting feedback from students at the end of the course.

The college has a mechanism to analyze data on student performance and learning outcomes, utilizing it for planning and overcoming learning barriers.

1. Result analysis,
2. Student Counselling,
3. Identification of slow and advance learners,
4. Feedback mechanism and action-taken report

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

499

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/u/0/d/e/1FAIpQLScFwAKLWYz66TYGdyzdkc_tjHiH-4yb7zMB3aKV6sOorXC_MoA/viewform?usp=send_form&pli=1

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****NIL**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****01**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college coordinates a variety of extracurricular events to create institute-neighborhood community and to educate students about local concerns. Our college's students actively engage in

volunteer work that benefits their entire growth. The National Cadet Corps Units and National Service Scheme are successfully operated by the college. The college engages in a variety of community outreach initiatives through these units.

In a nearby adopted village, NSS promotes a residential seven-day camp during which volunteers from the organization engage in a number of activities addressing social issues, such as Cleaning, Tree Planting, Social Interaction, Beti Bacho Beti Padhao, Environmental Awareness, Women's Empowerment, Blood Donation Camp, and Health Checkup Camp. Students also teach and lead various activities for the students of the rural school.

NCC, CWDC, Eco Club and other committees of the college conduct several activities such as Musical Morning, Cooking Competition, Essay Competition, Poster Making Competition etc.

The Placement cell of the college organizes various Career Guidance Lectures from the experts in the field of industry. It also motivates the students to participate in Placement Fair.

All of the aforementioned events had a great effect on the students and helped them build their leadership abilities, community connections, and self-assurance. Additionally, it raised students' awareness and cultivated their hidden personalities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

465

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a 1.67 acre well-maintained, lush green campus, which ensures adequate accessibility and effective use of physical infrastructure for teaching and learning activities. The seminar rooms, labs, and classrooms are all well-equipped with computers and internet access. The college features a large playground for sports in addition to the building. The college has created a culture that values extracurricular activities and support

programs run by the National Cadet Cops and National Service Scheme departments.

Classrooms: There are enough well-equipped, well-ventilated, and roomy classrooms at the college.

Seminar Room: The College is home to the trust's common seminar room. The college frequently hosts national and international seminars in this room. The students receive rewards for contributing actively to group discussions, paper presentations, etc.

Wi-Fi: The entire campus has Wi-Fi enabled, providing staff and students with access to the internet around-the-clock. The available bandwidth is 100 mbps, with a 2.5 Mbps per user limit for faculty and staff and a 2 Mbps per user limit for students. The entire campus, including the labs, classrooms, library, offices of every Department, and dorms, has internet access.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has sufficient facilities for sports, games (both indoor and outdoor), and cultural events. The college holds its own tournament for its sporting events. The college also has cultural and athletic facilities.

Below, we provide its details: (A) FITNESS FOR SPORTS Sports are encouraged at college. Several players have competed in games at the district, university, state, and even national levels. Both indoor and outdoor games are available.

Among the outdoor activities are:

Basketball Handball

Handball

Kabaddi Tennis

Badminton.

In a college, you can play some of the following indoor games:

Carom board

Chess

Cultural Programs (B) There is a cultural committee that oversees all cultural activities at the college. This committee plans a variety of cultural events, including literacy programs. A few of the committee's intriguing events include discussion, fancy dress, hair styling, rangoli, painting, mehendi, quizzes, model and poster creation, essay and slogan writing, preparation for sangeet and theater, etc.

(C) Yoga infrastructure

Yoga is a contribution from Indian culture to a peaceful world. It takes place at the college's Garden. The college hosts indoor and outdoor celebrations for Yoga Day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.61

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: SOUL 2.0

Nature of automation (fully or partially): partially

Version: 2.0

Year of Automation: 2005

The library is partially automated since 2005. The process of book - issue/return transaction becomes easy. All students and staff members have been issued Identity card. The library uses UGC. INFLIBNET SOUL s software. It is useful in services like circulation, serial control, OPAC, administration, etc. Library uses SOUL 2.0 Software to manage and circulate the books to the

users. There is a separate reading room for Students. After college hours students can sit and read in reading room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

112490

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college offers a variety of digital technical amenities. The college offers four smart classrooms, a smart lab, and a conference room with digital equipment. The college's students have access to the computer lab. Everyone on the college staff and in the student body has free access to Wi-Fi. Computers and other relevant equipment are offered to all academic departments. When necessary, every member of the teaching staff uses ICT in the classroom.

A computer is regularly formatted.

With the assistance of a computer operator and without any payments, the college itself formats the computer.

A virus program is frequently installed on computers.

Every PC has antivirus software.

There is Wi-Fi connectivity. (Wifi NAMO)

Rooms for IQAC, NSS, NCC, and sports are provided.

The NextGen Software Solution, Ahmedabad, maintains the website. For maintains, the college pays a charge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

137

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.45

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

UPLOADED

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

664

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
NIL	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
170	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

301

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

4

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College has a policy for the active participation of the students in the various academic, administrative, co-curricular and extracurricular activities. This prepares the students for leadership roles, organizing events, team work and executing skills.

Based on their skills Volunteers are selected to perform the duties at various curricular and co curricular activities.

Representation of students on various academic and administrative

bodies/committees of the institution is very appreciative. Students are the members of various committees such as Discipline, Library, Cultural, NSS, NCC, Sports. Students actively took part in all committees to make the events successful. Faculties always support and encourages the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

UPLOADED

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
UPLOADED	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
UPLOADED	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
6.2 - Strategy Development and Deployment	
6.2.1 - The institutional Strategic/ perspective plan is effectively deployed	
UPLOADED	

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Shri Ramkrishna Seva Mandal, which has a governing council to look after several educational institutions, is in charge of running our College. Through a clear organizational structure, forward-looking planning, energizing leadership, and dispersed administration, the institute's action plan is kept in line with its vision and goal. The principle, who serves as the institution's leader, manages academic affairs through reputable statutory and non-statutory agencies.

According to the UGC, appointment, service, and disciplinary policies are followed by the State Government and governing bodies.

The principal creates numerous academic, administrative, co-curricular, and extracurricular committees to carry out the work plan. All personnel are required to abide by the service policies set forth by the UGC and the Gujarati government. The working hours for the institution are determined in accordance with UGC and Gujarati government standards.

Through efficient student assessment, IQAC serves as a liaison between the institution and the head of the institution/governing body, who is in charge of implementing high-quality pharmaceutical education and research. IQAC advises the teachers and administration to buy high-quality, standardized textbooks and other supplies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- EPF (Employee Provident Fund) for self-finance non-teaching staff.
- Doctor and basic medical consultation are available in campus by Shri Ramkrishna Seva Mandal
- Accommodation facility for teaching and non-teaching staff.
- Various leave is available to teaching and non-teaching staff i.e., vacation leave, casual leave, earned leave, medical leave and maternity leave for ladies' staff.
- Our Trust SRKSM also provides Ex-Gratia benefit to the in-service employee.
- Gratuity, Pension and all other government welfare schemes and measures are given to the staff.
- Separate pantry facility in staff room.
- Canteen facility in college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For both its teaching and non-teaching staff, ACC strictly complies with the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in

Higher Education, along with all amendments made from time to time.

Following the completion of one year of employment, each employee's performance is rated annually by an Annual Self Appraisal Report (ASAR). In addition to objectively assessing the performance in accordance with defined criteria, the goal is to find areas that might use improvement in order to advance the employee's development.

The performance of the teacher is classified into following categories:

(i) Teaching, Learning and Evaluation related activities

(ii) Co-Curricular, Extension and Professional Development related activities

(iii) Research Publications and Academic Contributions

Performance Appraisal System for non-teaching staff:

Confidential reports - The overall performance of the non-teaching staff within the campus is evaluated by the Principal.

Students Suggestion Box- is another mechanism to collect information about the satisfaction students get from the services provided by the college and staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

UPLOADED

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

56440

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

ACC is a Grant in Aid Institute. It has a well-defined financial policy which ensures optimal utilization of finances for academic, administrative and research activities.

Apart from the tuition fee, the resource mobilization is mainly done through

- Library Fees • Maintenance Grant
- T. C. Fees
- Funds from State Government education department for finishing school, Placement
- Funds from University for NSS

Every year, the management examines all financial activities by carefully examining budgets and expenses. Centralized purchasing allows for optimal management of the available cash.

A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses

The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.

The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.

The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget.

The intervention of the management is sought in case the expenditure exceeds the budget

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

One of our college's key policy-making and implementation units is the IQAC. It works hard to upgrade the college's physical plant and its support infrastructure to fulfill higher education requirements and students' expanding needs. It evaluates and offers guidelines for high-quality education. The IQAC's aims are to ensure continual improvement in all aspects of the Institution's operations; Assure all parties involved in education, particularly parents, teachers, staff, employers, funding agencies, and society at large, of the institution's quality and integrity.

Develop a quality system for deliberate, consistent, and planned action to increase the institution's academic and administrative performance. Encourage institutional actions that will improve quality and institutionalize best practices.

Action Points of IQAC:

Preparation of Academic Calendar: Following the timetable of significant administrative and academic events chosen by the University, the IQAC prepares the academic calendar of the institution once it receives the academic calendar of the University.

Preparation of the AQAR: This is IQAC's primary responsibility. The entire team ensures that the report is efficiently created and delivered on time. It is posted online by the institution after receiving NAAC approval.

To supervise Teaching-Learning Process: IQAC makes recommendations for using various strategies to increase participation in the teaching-learning process. The use of ICT-enabled tools and alternative teaching techniques in the classroom is supported by the faculties.

To Supervise the Evaluation Process: The IQAC also supervise the evaluative aspect of the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The main body of the institution, IQAC, frequently reviews and oversees the teaching-learning process. Numerous innovative initiatives and reforms were developed in response to feedback. The structures & methodology of operations, the teaching-learning process, and the learning outcomes are all reviewed by IQAC on a regular basis.

The accepted, time-tested methods of instruction, learning, and assessment are being used.

IQAC analyzes teachers performance through the API. It is implemented in effective ways.

1. Preparation of Academic plan and action plan.
2. Preparation of teaching plans and maintaining the records of the students.
3. Adoption of new teaching methodologies and implementation of teaching methods.
4. conducting the transparent and effective assessment process as per the guidelines.
5. To assess the performance appraisal of the teachers by collecting assessment report and

provide the feedback for the improvement.
6. Collect the feedback from the students and parents and alumni.

Outcomes:

1. Effective functioning of the administration and academic level
2. Quality improvement in the academics, administration and finance
3. Evaluation of student progress and support
4. Satisfactory student progression
5. Completion of syllabus in scheduled time as per Sardar Patel University, V. V. Nagar
6. Improve the infrastructure facilities in the college.

The IQAC improve the teaching-learning process through standard academic practices, these academic practices include:

1. Preparation and adherence of Academic Calendar
2. Mentor-Mentee distribution
3. Preparation of Course file
4. Conduction of Seminar, Projects, Industrial Training
5. Attendance Monitoring of students
6. Preparing Detained List
7. Setting up the question paper

8. Conduction of internal examinations
9. Evaluation of answer scripts
10. Slow and advanced learners
11. Industrial Visits & Guest Lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Anand Commerce College has a solid, inclusive work culture built on ethics. In all of its actions, it adheres to the highest ethical standards. All people are afforded equal chances regardless of their gender, race, caste, color, creed, language, religion, political viewpoint, national origin, or other status. Due to its distinct work culture, wholesome customs, and ethos,

the employees have been enrolled as per the roaster.

The following facilities show that gender sensitivity is an intrinsic value in the cultural ethos of the institute and its surrounding community:

(a) Safety and Security

- Rotational duty by all faculty members for discipline and security.
- Awareness campaigns on Women Safety and Gender Sensitivity through rallies and camps by NSS and NCC student volunteers.
- In the event that campus hours are extended at night for cultural events or placements, sufficient lighting is given.
- Celebrations of International Women's Day
- Rakhi Making Competition
- The institute has a policy of appreciating faculty without gender bias. Women faculties are nominated, based on their ability, as conveners of various committees.

(b) Counseling

- Faculty counsel the students during mentoring regarding academic performance, career plans and personal issues
- Guest lectures are arranged by IQAC to address health, stress or gender sensitization issues.

(C) Other Measures

Other measures of Gender Sensitization include

- Curriculum and Coursework.
- Co-curricular activities.
- Appointment of staff basing on roaster.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>D. Any 1 of the above</p>
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste.

Different trash cans have been positioned at various departments for the Management of Solid Waste. As a result, the source of solid waste is segregated. Additionally, it is made sure that all of these parts are recycled with the least amount of money and labor. Solid garbage is disposed of using appropriate methods. Preferably, the rubbish created is treated where it was created.

LIQUID WASTE MANAGEMENT: Water is a limited resource that, if improperly managed, will lead to shortages soon. Conserving water can make a significant difference in reducing these projected shortages on campus. It is made clear to students that conserving water also means conserving their future.

HAZARDOUS CHEMICALS AND RADIOACTIVE WASTE MANAGEMENT There are no hazardous medical wastes on campus. Understanding the potential risks associated with a chemical's use is ideal prerequisite to its collection, transportation, and correct handling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

C. Any 2 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college begins each day with prayer known as Sarva Dharma Prathna. The Sardar Patel University and Shri Ramkrishna Seva

Mandal have extremely clear rules for admitting students from all sects of society. The promise of equal rights regarding their language, attire, culture, and religion, there is no prejudice. A unique SC/ST cell has been established for socioeconomic balance, and equal opportunity is provided. Various activities were also planned by the SC/ST cell. The institution upholds the equality of all cultures and traditions, as shown by the fact that students from various castes, religions, and regions learn together without experiencing any prejudice. We do not tolerate cultural, regional, linguistic, communal, socioeconomic, or other differences, despite the institution's diverse sociocultural background and language diversity. Institute makes constant efforts to ensure that people with disabilities feel included in all aspects of college life by offering a barrier-free environment, necessary facilities, and human and technology help. College has updated the curriculum to include lessons on human rights, Environmental studies, Corporate Social Responsibility, Business Ethics, Disaster Management

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Anand Commerce College places a strong emphasis on the students' holistic development, with particular attention paid to how they internalize societal ideals, ethical principles, and civic duties. Numerous actions and programs are planned and carried out in order to guarantee and build an ethos and ethical policies. The college made an effort to provide students with multiple opportunities to create and support standards of honorable behavior and citizenship. Through a variety of academic and extracurricular activities, the institution strives to cultivate its students and staff into better citizens of the country by making them aware of their constitutional commitments regarding values, rights, duties, and responsibilities.

ACC & SRKSM hoist the flag during national holidays and invites notable individuals to motivate students and faculty by outlining the traits of freedom warriors and emphasizing the obligations of citizens. The college makes decisions based on its guiding

principles. Everyone must abide by the conduct standards in the code of conduct that has been prepared for both students and staff. To build national ties and relationships, the institution promotes student involvement in national sports and competitions, NCC, and NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College supports honouring occasions and holidays on campus. It is crucial to education and the development of a student's strong cultural beliefs. The College puts a lot of effort into commemorating national and international holidays, events, and

festivals all year round. Our institution enthusiastically commemorates these occasions in order to honor our outstanding National Leaders and to remember the nationalistic concept. To celebrate these milestones and disseminate the message of unity, peace, love, and happiness throughout, the faculty, staff, and students of the university all join together under one roof.

Every Year College starts the celebration of National and International days with Yoga Day, Independence Day, Gandhi Jayanti, Republic Day, Sardar Vallabhbhai Patel Jayanti and Youth Day. Our students are motivated by these festivals, which also raise public awareness of social issues.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

UPLOADED

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Anand Commerce College is very keen at facilitating personal commitment to the educational success of students and thus the Academic committee consisting of Principal, senior faculty members and Examination Coordinator prepares the academic calendar well in advance before the commencement of the semester. Over the past few years, numerous efforts have been made to transform the teaching-

learning environment into one that emphasizes activity-based learning.

The institution encourages students to participate in extracurricular activities (NSS, cultural, literary, and athletics) with the goal of fostering their overall growth so they can keep up with students in the mainstream. Additionally, the college hosts a number of speeches, seminars, workshops, and other events to introduce students to hot-button domestic and international topics.

Faculty members are regularly appointed on reputed committees like "Board of Studies", "Syllabus Revision", "Examination" and other professional bodies. Faculty members are invited as resource person for seminars, guest lectures, and workshops on Career Counseling, Research Methodology and Accreditation procedures. Two of the College faculties are Ph D guide as well.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The College IQAC has identified the broad objectives which the College should strive to achieve next year, which are enumerated as under:

To provide holistic value based education and inculcate entrepreneurial abilities in students to face the challenges of corporate world.

To conduct various activities that will help students and staff to develop these skills

To increase Extension activities

To develop more formal linkages through MoUs

To Implement Structural Repairs to Building and Electrical Repairs, on the basis of need

Organize various student and faculty development programme.