YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	ANAND COMMERCE COLLEGE
• Name of the Head of the institution	DR. VIJAYSINH M. VANAR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02692250769
• Mobile No:	9879216684
• Registered e-mail	principal_acc@yahoo.com
• Alternate e-mail	vmvanar@gmail.com
• Address	Opp. Town Hall, Nr. Grid
• City/Town	Anand
• State/UT	GUJARAT
• Pin Code	388001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**SARDAR PATEL UNIVERSITY**	
• Name of the IQAC Coordinator	**MR. DEVANG B. TRIVEDI**	
• Phone No.	**02692250769**	
• Alternate phone No.	**9428488015**	
• Mobile	**9428488015**	
• IQAC e-mail address	**acc.iqac@gmail.com**	
• Alternate e-mail address	**devtrivedi2000@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://acc.ac.in/aqar/#
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://acc.ac.in/academic-calender/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.21**	**2009**	**29/01/2009**	**28/01/2014**
Cycle 2	**B++**	**2.76**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC	**15/06/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	**00**	**00**	**00**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	No File Uploaded

9.No. of IQAC meetings held during the year	2
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Benchmarks were revised and review of progress taken in the IQAC meeting. Conducted Guest Lectures on - Career Counselling. Updation of Website and launching of College android application. Started new vocational courses. Installed Fire safety at the college campus.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Student Induction Program	Orientation programmes for newly admitted students was organized.. The students were informed about the College facilities, Opportunities and activities. The rules of the disciplines were explained.
The College website was proposed to change its features to a user friendly	the college website was upgraded to a new platform with more user friendly for easy access of the staff and students.
To organize various awareness programmes for students	Awareness programs were organized through various extension activities

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Shri Ramkrishna Seva Manadal	31/07/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	21/01/2022

15.Multidisciplinary / interdisciplinary

Ours is the Commerce Collegea and offers Business Mathematics and Statistice as Multidisciplinery Subject. In the College various Interdisciplinary courses are offered.

1). Certificate Course in English: It helps the students to improve their English and teach them how to be better communicators.

2). Diploma in General Insurance: Students will come to know about varous opportunitie in Insurance Sector.

These skils help the students in their career.

16.Academic bank of credits (ABC):

ABC stands for Academic Bank of Credits, which is a component of New Education Policy 2020. Students can select a program based on their interests and receive credit for doing so. However, Ours is the college that is affiliated to Sardar Patel University, located in V. V. Nagar. We are required to abide by the laws and rules outlined in the University Act and put into effect by the UGC through university ordinances. However, we are prepared to execute the ABC policy as soon as it is implemented.

17.Skill development:

The institution has been focusing on Skill based education for the employability of students. These skilled work forces are demanding in the field of basic. Placement drives are conducted through various placement fairs. The special courses have formulated for skill development such as Certificate Course in Spoken English, Diploma in General Insurance. Internal Quality Assurance Cell, Women

Empowerment Cell are actively engaged in organizing activities to indulge life skills, such as communication, cooperation, teamwork, and vivacity in the student minds. Our trust also organizes teacher training about development of soft skill to improve teaching skills. As they are true shapers of the future of students and, therefore, the future of our nation. We also celebrate the Teachers Day to impart high respect for teachers and the high status of the teaching profession.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): Indian Knowledge System and long-lived traditions have created illuminated pathways our life. Therefore, this is our moral responsibility to strive for quality education stimulating Teaching, learning and evaluation systems based on Indian Knowledge System. Which will help the students to become disciplined citizen. College always motivates the student and teachers to visit the Swayam Portal, e-PG Path Shala, NPTL, for various online courses. To imbibe Indian art and Culture College always welcomes the guests with Ayurvedic Plants, Various Traditional Days are celebrated by students as well as faculty members. Our Institute is in Gujarat and Navaratri is our state festival and the college also celebrates this festival. Patriotic Song Competition and various cultural activities are conducted. Students are motivated to take active participation the Youth Festival organized by university.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College has always striven for quality education by providing well-structured rigid Academic Calendar, Exam Schedules. Tests and semester examinations help in the monitoring their academic outcomes. Assignment in each subject is collected. Students are always encouraged to learn the basics of life and how this course will help them.

20.Distance education/online education:

The institution is already ready, especially during COVID-19 pandemic scenarios. It facilitates learning using many online platforms, including Zoom, Google Classroom, WhatsApp, and others. The institution has provided competent and tech-savvy staff members the chance to utilize ICT resources for instruction, learning, and assessment.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**04**

File Description	Documents
Data Template	[View File](#)

2.Student	
2.1 Number of students during the year	**1901**

File Description	Documents
Data Template	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**960**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**423**

File Description	Documents
Data Template	No File Uploaded

3.Academic	
3.1 Number of full time teachers during the year	**11**

File Description	Documents
Data Template	No File Uploaded

3.2	**23**

Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**20**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**281974**
4.3 Total number of computers on campus for academic purposes	**137**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated to Sardar Patel University, V. V. Nagar , so we follow the curriculum designed by it. Every year at the beginning of academic session the college prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures for effective delivery of the university curriculum at college level.

- **Time Table Committee is formed which prepares time table as per workload for the academic session.**
- **All the teachers are instructed to prepare plan for the teaching of classrooms. Teachers are also instructed to prepare assignments for students.**
- **In the very first month of teaching, Principal of the college addresses the students in 'Orientation Programme'. During this programme, students are oriented with facilities and welfare schemes available, code of conduct and discipline, add-on courses and extra-curricular activities.**
- **College organizes study tours, excursions, field project and industrial visits for students' exposure to practical**

knowledge.

- Students-Teacher -Guardian Scheme (Mentor-Mentee) is implemented for identifying problems of the students regarding academic, social and financial issues.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being the affiliated institute, the institute implements the curriculum prescribed by Sardar Patel University. For effective implementation of the curriculum, the following process is developed and deployed.

Plan for effective implementation of curriculum: At the outset, the Principal of the college conducts meetings with the various department heads to develop strategies for effective implementation of the curriculum. Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars and industrial visits besides the regular/traditional chalk and talk methods. We follow the academic calendar provided by the University and academic calendar of college which are circulated to all departments. The college provides ample books and other teaching and reference materials like journals, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum. Library committee conducts meeting and takes appropriate decision regarding the requirement and procurement of books, journals, e-journals. Ensuring staff have opportunities for keeping their skills and industry/business expertise up to date Encouraging faculty members to evaluate their own learning and teaching practice Encouraging innovation in learning and teaching.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File]()

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

810

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

810

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]()

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college strives to incorporate crosscutting issues such as professional ethics, gender, human values, environment, and sustainability into its curriculum.

1. Gender:

Our college's N.S.S. unit is actively organizing various extension activities, both within the college premises and in adopted villages, to empower women and girls. These programs aim to address major gender issues, including the Save girl child campaign, essay and poster exhibitions, and wall paper presentations.

2. Environment and Sustainability:

Environmental subject is offered as part of their studies wherein students can identify the impact of human activities on the natural

environment and recognizing the importance of sustainable development. It develops an awareness of current environmental issues and the social, economic, and political factors that contribute to them.

3. Human Values and Professional Ethics:

To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are by NSS. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C. help to inculcate human values among students. Guest lectures on value education have been organized for students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic values.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

127

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

974

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

306

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments track the development of slow learners by monitoring and mentoring. Some advanced students are asked to mentor less proficient pupils and assist them with notes and explanations alongside teachers. Revision lessons, counseling sessions, and extra teaching are offered as needed. Internal exams, participation in the classroom, presentations, assignments, and other means are all used to continuously evaluate students. These techniques aid in identifying both advanced and slow learners. Although we are unable to meet with slow and advanced learners because to the pandemic, we were able to identify them based on the results of a preliminary internal test.We had online meetings and performed counseling sessions with the pupils all year long. Learners with more advanced skills are urged to read the Recommended Readings given in each module. Additionally, the instruction and Placement Cell offers instruction in communication and interview techniques. Programs for English proficiency, functional English use, and personality development are set up to increase students' employability. To expand the knowledge base, online materials are made available. In order to learn more, students are urged to take part in seminars,

conferences, and workshops. When placing book orders for the Central Library, the Faculty pays close attention to the selection to make sure it meets the needs of both slow and advanced readers.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1901	22

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members utilize various teaching-learning methods such as Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, and more. These methods are complemented by illustrations and special lectures to enhance their effectiveness. In addition, PowerPoint presentations are employed alongside traditional oral presentations to make the lessons more engaging and stimulating for the learners.

The college offers a productive environment for students to acquire cutting-edge skills, knowledge, attitudes, and values necessary for shaping their conduct in a positive way. Innovative programs conducted by the college foster students' creative abilities, enabling them to cultivate their problem-solving skills and promoting collaborative learning. Moreover, the department adopts student-centric approaches to enhance the lifelong learning skills of students.

The teachers strive to make their classes as engaging and interactive, fostering innovative thinking among students. In addition, each department of the college organizes invited talks from time to time, providing students with opportunities to showcase

and refine their talents. Internal assessments are meticulously planned to promote independent work among students, who are expected to submit written assignments individually to enhance their confidence and writing abilities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://acc.ac.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Anand Commerce College follows ICT enabled teaching in addition to the traditional classroom education. The college campus is enabled with high speed wifi connection. Due to lockdown, teaching was fully conducted in an online mode. The faculty used various ICT enabled tools to enhance the quality of teaching-learning like:

WhatsApp group used as platforms to communicate, make annoucements, address queries, and share information.

PowerPoint presentations: Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

Video Conferencing: Students are counseled with the help of Zoom / Google meet applications. Lectures were also taken through Zoom and Google Meet.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://acc.ac.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

212

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a reliable and transparent evaluation process, which encompasses a diverse range of assessments with adequate frequency. To ensure fairness in internal assessment, the system is communicated to the students well in advance.

Our institute follows the internal examination regulations formulated by Sardar Patel University for all matters relating to syllabi, examination, and evaluation, as we are affiliated with the university. Although the institute has adopted a Centralized Internal Assessment System, due to the pandemic, online internal examinations consisting of multiple-choice questions were conducted, and the results were communicated to each class via WhatsApp groups.

The institute has a transparent and ongoing internal assessment system, whereby 30% of marks in each paper at the F.Y and S.Y level and 40% at the T.Y level are allocated through internal assessment. The remaining 70% and 60% of marks are awarded by the University based on students' performance in the semester-end examinations. The internal assessment of the students is carried out through a mechanism specified by the University.

The students receive prior notice about the date and syllabus of the tests, along with the criteria for internal assessment and continuous evaluation, which are communicated during the Student Induction Programme.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://acc.ac.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has a reliable mechanism in place that guarantees transparency, efficiency, and prioritizes the students' best interests during the assessment process. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

The institute has both Programme Coordinators and Examination Committees in place to ensure that the assessment process is objective and transparent. Information related to internal exams and assessment is communicated to the students via notifications displayed on the college's WhatsApp group and institute notice boards. After evaluation, the teachers submit the answer scripts of internal tests, along with a marking scheme, which is discussed with the students. In case of any grievances regarding the marks awarded, students may approach the concerned faculty within three days for redressal. However, owing to the COVID-19 pandemic situation in 2020-21, online MCQ-based internal exams were conducted. The students verified and signed the final internal assessment, which was then uploaded onto the University Portal

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://acc.ac.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes cover a wide range of knowledge, skills, abilities, and attitudes that students gain while pursuing graduate and post-graduate programmes. The institute offers two programmes - BCom and BBA, each with unique and well-defined outcomes. Nevertheless, the college has some shared outcomes that are outlined below:

To provide students with a strong foundation in accounting, that includes financial accounting, cost accounting, and management accounting. Students will learn to prepare financial statements, analyze financial data, and understand the principles of taxation.

BBA students gain a thorough understanding of business and

management concepts, which include human resource management, marketing, operations management, and organizational behavior. They will learn to develop effective business strategies and decision-making skills.

Mechanism of communication of Programme and Course Outcomes:

The institution follows the following mechanism to communicate the learning outcomes to teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.
- Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Anand Commerce College values the assessment of teaching and learning activities which is validated through distinct mechanisms. It follows two different strategies to validate Outcome Based Education through direct and indirect methods.

Direct Method:

- The course outcome is assessed through internal examinations and a final examination at the end of the semester in direct assessment.
- At the end of each unit, students are given assignments to refer to textbooks and reference books to find answers and understand outcome of the given problem.
- In line with course outcomes, the questions for internal examinations are framed, and the attainment is evaluated from

the answer scripts. The final examination results are utilized to measure the attainment of POs and COs.

- To assess POs attainment, all COs attainment is calculated by averaging the percentage attainment of internal assessment and final examination.

Indirect Method:

The indirect method of assessment involves collecting feedback from students at the end of the course.

The college has a mechanism to analyze data on student performance and learning outcomes, utilizing it for planning and overcoming learning barriers.

1. Result analysis,

2. Student Counselling,

3. Identification of slow and advance learners,

4. Feedback mechanism and action-taken report

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

465

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://acc.ac.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10	

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Anand Commerce College actively organizes and participates in various extension activities and outreach programs to foster a strong connection between the institute and the local community, sensitizing students to the needs of the community. The college not only promotes societal and community engagement to raise awareness among students but also takes a leading role in shaping students, faculty, and staff into responsible citizens, facilitating their holistic development in every aspect. The college's Society Committee team members and organizers imbue this awareness and goodwill through programs such as Cleanliness, Green Environment & Tree Plantation, Aarogya Setu Application Download - Awareness Drive, Hygiene and Environment Awareness, Plantation Drives, National Youth Day Celebrations, Eco Club Activities, Women Development and Empowerment Activities, and more.

Top of Form

The Women Cell of the college arranges a range of activities to create a welcoming environment for female students and faculty members. These initiatives aim to empower and support women in realizing their full potential, fostering their growth, progress, and well-being.

Due to the pandemic and the subsequent lockdown, the institution was constrained from conducting activities on campus. As a result, the college organized online activities to engage students, considering the non-availability of students on campus.Bottom of Form

File Description	Documents
Paste link for additional information	https://acc.ac.in/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

`163`

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`00`

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`01`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a 1.67 acre well-maintained, lush green campus, which ensures adequate accessibility and effective use of physical infrastructure for teaching and learning activities. The seminar rooms, labs, and classrooms are all well-equipped with computers and internet access. The college features a large playground for sports in addition to the building. The college has created a culture that values extracurricular activities and support programs run by the National Cadet Cops and National Service Scheme departments.

Classrooms: There are enough well-equipped, well-ventilated, and roomy classrooms at the college.

Seminar Room: The College is home to the trust's common seminar room. The college frequently hosts national and international seminars in this room. The students receive rewards for contributing actively to group discussions, paper presentations, etc.

Wi-Fi: The entire campus has Wi-Fi enabled, providing staff and students with access to the internet around-the-clock. The available bandwidth is 100 mbps, with a 2.5 Mbps per user limit for faculty and staff and a 2 Mbps per user limit for students. The entire campus, including the labs, classrooms, library, offices of every Department, and dorms, has internet access.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://acc.ac.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has sufficient facilities for sports, games (both indoor and outdoor), and cultural events. The college holds its own tournament for its sporting events. The college also has cultural and athletic facilities.

Below, we provide its details: (A) FITNESS FOR SPORTS Sports are

encouraged at college. Several players have competed in games at the district, university, state, and even national levels. Both indoor and outdoor games are available.

Among the outdoor activities are:

Basketball Handball

Handball

Kabaddi Tennis

Badminton.

In a college, you can play some of the following indoor games:

Carom board

Chess

Cultural Programs (B) There is a cultural committee that oversees all cultural activities at the college. This committee plans a variety of cultural events, including literacy programs. A few of the committee's intriguing events include discussion, fancy dress, hair styling, rangoli, painting, mehandi, quizzes, model and poster creation, essay and slogan writing, preparation for sangeet and theater, etc.

(C) Yoga infrastructure

Yoga is a contribution from Indian culture to a peaceful world. It takes place at the college's Garden. The college hosts indoor and outdoor celebrations for Yoga Day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.57

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: SOUL 2.0

Nature of automation (fully or partially): partially

Version: 2.0

Year of Automation: 2005

The library is partially automated since 2005. The process of book -

issue/return transaction becomes easy. All students and staff members have been issued Identity card. The library uses UGC. INFLIBNET SOUL s software. It is useful in services like circulation, serial control, OPAC, administration, etc. Library uses SOUL 2.0 Software to manage and circulate the books to the users. There is a separate reading room for Students. After college hours students can sit and read in reading room.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

90675

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college offers a variety of digital technical amenities. The college offers four smart classrooms, a smart lab, and a conference room with digital equipment. The college's students have access to the computer lab. Everyone on the college staff and in the student body has free access to Wi-Fi. Computers and other relevant equipment are offered to all academic departments. When necessary, every member of the teaching staff uses ICT in the classroom.

A computer is regularly formatted.

With the assistance of a computer operator and without any payments, the college itself formats the computer.

A virus program is frequently installed on computers.

Every PC has antivirus software.

There is Wi-Fi connectivity. (Wifi NAMO)

Rooms for IQAC, NSS, NCC, and sports are provided.

The NextGen Software Solution, Ahmedabad, maintains the website. For maintains, the college pays a charge.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

150

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

257000

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

UPLOADED AS A FILE

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

676

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

24

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

183

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College has a policy for the active participation of the students in the various academic, administrative, co-curricular and extracurricular activities. This prepares the students for leadership roles, organizing events, team work and executing skills.

Based on their skills Volunteers are selected to perform the duties at various curricular and co curricular activities.

Representation of students on various academic and administrative bodies/committees of the institution is very appreciative. Students are the members of various committees such as Discipline, Library, Cultural, NSS, NCC, Sports. Students actively took part in all committees to make the events successful. Faculties always support and encourages the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered alumni association for the college. The independent alumni association holds meetings as needed. Participants are encouraged to share ideas for enhancing the college's welfare, including the principal and senior faculty. A once-a-year meeting of the college-endorsed alumni organization is held. The principal, who serves as the meeting's lead coordinator, called it to order and discussed the college's immediate requirements while also examining feedback and ideas from alumni for its future development. The alumni association is being strengthened through the implementation of measures to play a more active part in the college's development. Alumni have contributed money to help the institution's poor and merit students. A few Alumni delivered current students guest lectures on various recent technology advancements and career-guiding topics.

The fact that many of our graduates are employed as principals, charter accountants, journalists, teachers, professors, receptionists, managers, and entrepreneurs, among other professions, speaks highly of the caliber of the institution. Even though they have established homes both domestically and abroad, the alumni group maintains close contact with the institution through Facebook pages, WhatsApp groups, and email correspondence. The college constantly works to advance the organization's growth and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

```
Our Vision

"To inspire and to prepare every student to be a passionate lifelong
learner and productive invested participant in the local and global
community."

Our Mission

"To develop human resources to discover and disseminate knowledge,
to extend knowledge and its application beyond the boundaries and
stimulate society by developing in students heightened intellectual,
cultural and humane sensitivities, professional and technological
expertise and a sense of purpose".

Objectives
```

- To equip the students with required managerial skills and knowledge of business world for small-scale and medium scale business as well as socio economic establishments. To attain excellence and managerial expertise to match the global business environment.
- To develop appropriate skills to understand business strategy with the oretical and practical viewpoint and approach. To orient students towards ways and means of personal development. To attain communicative competence in English as well as Gujarati language.
- To cultivate competence and resourcefulness to deal adequately with problems and critical situations in practical life.
- To assist students to get admissions and employment in prestigious organizations at home and abroad.
- To motivate and involve students in academic and extracurricular activities with a view to providing venue to their potential for versatile development.

```
Governance Mechanism:

The College's operations are linked to the Managing Trust's academic
plan and the strategic plan thanks to the Governance Mechanism. The
principal provides timely guidance to the faculty so they can choose
excellent standards. Instead of making decisions, all policy-related
decisions are debated in meetings.
```

File Description	Documents
Paste link for additional information	https://acc.ac.in/#
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

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File Description	Documents
Paste link for additional information	https://acc.ac.in/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

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File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://acc.ac.in/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Shri Ramkrishna Seva Mandal, which has a governing council to look after several educational institutions, is in charge of running our College. .Through a clear organizational structure, forward-looking planning, energizing leadership, and dispersed administration, the institute's action plan is kept in line with its vision and goal. The principle, who serves as the institution's leader, manages academic affairs through reputable statutory and non-statutory agencies.

According to the UGC, appointment, service, and disciplinary

policies are followed by the State Government and governing bodies.

The principal creates numerous academic, administrative, co-curricular, and extracurricular committees to carry out the work plan. All personnel are required to abide by the service policies set forth by the UGC and the Gujarati government. The working hours for the institution are determined in accordance with UGC and Gujarati government standards.

Through efficient student assessment, IQAC serves as a liaison between the institution and the head of the institution/governing body, who is in charge of implementing high-quality pharmaceutical education and research. IQAC advises the teachers and administration to buy high-quality, standardized textbooks and other supplies.

File Description	Documents
Paste link for additional information	https://acc.ac.in/
Link to Organogram of the Institution webpage	https://acc.ac.in/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **EPF (Employee Provident Fund) for self-finance non-teaching**

staff.
- Doctor and basic medical consultation are available in campus by Shri Ramkrishna Seva Mandal
- Accommodation facility for teaching and non-teaching staff.
- Various leave is available to teaching and non-teaching staff i.e., vacation leave, casual leave, earned leave, medical leave and maternity leave for ladies' staff.
- Our Trust SRKSM also provides Ex-Gratia benefit to the in-service employee.
- Gratuity, Pension and all other government welfare schemes and measures are given to the staff.
- Separate pantry facility in staff room.
- Canteen facility in college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has an Annual Self Appraisal Report (ASAR)As per 7th Pay UGC Regulation 18th July, 2018 for the teaching staff. Every academic year IQAC collects the API forms from all the faculty members. The performance of the concerned teacher is assessed by the Head of the department and the Principal on the basis of API/ ASAR and necessary action is taken for the improvement.

The teacher's performance is assessed for:

- **Teaching, Learning, and Evaluation Related Activities**

- **Professional Development, Co-curricular and Extension activities**

- **Research and Academic Contribution**

Evaluation by students - The College collects feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

Performance Appraisal System for non-teaching staff:

Confidential reports – The overall performance of the non-teaching staff within the campus is evaluated by the Principal.

Students Suggestion Box- is another mechanism to collect information about the satisfaction students get from the services provided by the college and staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

58640

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

ACC is a Grant in Aid Institute. It has a well-defined financial policy which ensures optimal utilization of finances for academic, administrative and research activities.

Apart from the tuition fee, the resource mobilization is mainly done through

• Library Fees • Maintenance Grant

• T. C. Fees

• Funds from State Government education department for finishing school, Placement

• Funds from University for NSS

Every year, the management examines all financial activities by carefully examining budgets and expenses. Centralized purchasing allows for optimal management of the available cash.

- **A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses**
- **The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.**
- **The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.**
- **The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within**

the allotted budget.

The intervention of the management is sought in case the expenditure exceeds the budget

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Throughout the year, the Institution conducts a variety of academic and administrative activities. The planning, carrying out, and assessment of each of these tasks are crucially dependent on the IQAC.

The IQAC's aims are to ensure continual improvement in all aspects of the Institution's operations; Assure all parties involved in education, particularly parents, teachers, staff, employers, funding agencies, and society at large, of the institution's quality and integrity.

Develop a quality system for deliberate, consistent, and planned action to increase the institution's academic and administrative performance. Encourage institutional actions that will improve quality and institutionalize best practices.

Action Points of IQAC:

Assisting in the development of a learner-centered environment that is supportive of high-quality instruction and faculty development to embrace the necessary knowledge and technology for participatory teaching and learning processes.

• Gathering and analyzing comments on institutional processes linked to quality from all stakeholders.

• Documentation of the many initiatives / projects that increase quality.

• Serving as the Institution's nodal agency for coordinating quality-

related initiatives, such as the adoption and dissemination of best practices.

• Creation and submission of the Annual Quality Assurance Report (AQAR) in accordance with NAAC specifications.

IQAC undertakes a variety of crucial tasks for the institution's improvement, including writing RARs, participating in AISHE, GSIRF rankings, providing online feedback, and many more tasks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The main body of the institution, IQAC, frequently reviews and oversees the teaching-learning process. Numerous innovative initiatives and reforms were developed in response to feedback. The structures & methodology of operations, the teaching-learning process, and the learning outcomes are all reviewed by IQAC on a regular basis.

The accepted, time-tested methods of instruction, learning, and assessment are being used.

IQAC analyzes teachers performance through the API. It is implemented in effective ways.

1. Preparation of Academic plan and action plan.

2. Preparation of teaching plans and maintaining the records of the students.

3. Adoption of new teaching methodologies and implementation of teaching methods.

4. conducting the transparent and effective assessment process as per the guidelines.

5. To assess the performance appraisal of the teachers by collecting assessment report and

provide the feedback for the improvement.

6. Collect the feedback from the students and parents and alumni.

Outcomes:

1. Effective functioning of the administration and academic level

2. Quality improvement in the academics, administration and finance

3. Evaluation of student progress and support

4. Satisfactory student progression

5. Completion of syllabus in scheduled time as per Sardar Patel University, V. V. Nagar

6. Improve the infrastructure facilities in the college.

The IQAC improve the teaching-learning process through standard academic practices, these academic practices include:

1. Preparation and adherence of Academic Calendar
2. Mentor-Mentee distribution
3. Preparation of Course file
4. Conduction of Seminar, Projects, Industrial Training
5. Attendance Monitoring of students
6. Preparing Detained List
7. Setting up the question paper
8. Conduction of internal examinations
9. Evaluation of answer scripts
10. Slow and advanced learners
11. Industrial Visits & Guest Lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has an inclusive policy of recognizing and appreciating faculty members without any gender bias. Women faculty members are nominated as heads of departments and conveners of various committees based on their abilities, and they effectively fulfill their responsibilities. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to ACC.

(a) Safety and Security

- Well-trained and vigilant women Warden appointed to the Girls Hostel in the campus.
- Strict implementation of Anti-Ragging measures and keeping the campus ragging free.
- Awareness campaigns on women safety and gender sensitivity through street plays rallies and camps by NSS and NCC student volunteers.
- Security guards are deployed at main gate and students with

valid identity cards are allowed into the campus.
- Women faculty members accompany girl students when they participate in outdoor activities or tours.

(b) Counseling

- Faculty counsel the students during mentoring regarding academic performance, career plans and personal issues.
- Guest lectures are arranged by IQAC to address health, stress or gender sensitization issues.

(C) Other Measures

Other measures of Gender Sensitization include

- Curriculum and Coursework.
- Co-curricular activities.
- Appointment of staff basing on roaster.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste.

Different trash cans have been positioned at various departments for the Management of Solid Waste. As a result, the source of solid waste is segregated. Additionally, it is made sure that all of these parts are recycled with the least amount of money and labor. Solid garbage is disposed of using appropriate methods. Preferably, the rubbish created is treated where it was created.

LIQUID WASTE MANAGEMENT: Water is a limited resource that, if improperly managed, will lead to shortages soon. Conserving water can make a significant difference in reducing these projected shortages on campus. It is made clear to students that conserving water also means conserving their future.

HAZARDOUS CHEMICALS AND RADIOACTIVE WASTE MANAGEMENT There are no hazardous medical wastes on campus. Understanding the potential risks associated with a chemical's use is ideal prerequisite to its collection, transportation, and correct handling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	B. Any 3 of the above

reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college begins each day with prayer known as Sarva Dharma Prathna. The Sardar Patel University and Shri Ramkrishna Seva Mandal have extremely clear rules for admitting students from all sects of society. The promise of equal rights regarding their language, attire, culture, and religion, there is no prejudice. A unique SC/ST cell has been established for socioeconomic balance, and equal opportunity is provided. Various activities were also planned by the SC/ST cell. The institution upholds the equality of all cultures and traditions, as shown by the fact that students from various castes, religions, and regions learn together without experiencing any prejudice. We do not tolerate cultural, regional, linguistic, communal, socioeconomic, or other differences, despite the institution's diverse sociocultural background and language diversity. Institute makes constant efforts to ensure that people with disabilities feel included in all aspects of college life by offering a barrier-free environment, necessary facilities, and human and technology help. College has updated the curriculum to include lessons on human rights, Environmental studies, Corporate Social Responsibility, Business Ethics, Disaster Management

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to provide students with the knowledge, skills, and values required for maintaining a balance between a livelihood and a fulfilling personal life, we must first create a learning environment that is efficient, encouraging, safe, accessible, and reasonably priced. These ideas are ingrained in the community of college students' value system.

The students are motivated by taking part in numerous activities that notable persons host on culture, customs, values, obligations, and responsibilities. The institute engaged students in awareness campaigns about issues like the prohibition on plastics, cleanliness, Swachh Bharat, etc. The college makes decisions based on its guiding principles. The staff and students have a code of behavior, and everyone is expected to abide by it. All of the faculties, the principal, the IQAC Team, the NSS Unit, the NCC, and sports work together as a unit to fulfill our tasks and educate the students about the important national issues and their own duties and responsibilities to the country.

Every year National and International Days are celebrated by College.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is	**A. All of the above**

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College supports honouring occasions and holidays on campus. It is crucial to education and the development of a student's strong cultural beliefs. The College puts a lot of effort into commemorating national and international holidays, events, and festivals all year round. Our institution enthusiastically commemorates these occasions in order to honor our outstanding National Leaders and to remember the nationalistic concept. To celebrate these milestones and disseminate the message of unity, peace, love, and happiness throughout, the faculty, staff, and students of the university all join together under one roof.

Every Year College starts the celebration of National and International days with Yoga Day, Independence Day, Gandhi Jayanti, Republic Day, Sardar Vallabhbhai Patel Jayanti and Youth Day. Our students are motivated by these festivals, which also raise public awareness of social issues.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

UPLOADED DOCUMENT

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

College has given its Program of Diversity, Inclusion, and Integration, a focus area unique to the College's Vision, enormous emphasis and priority. In order to ensure justice and equity in society, college places a strong emphasis on the necessity to mainstream the weaker and more marginalized groups of students. The mission of the institution is to direct the education it provides not only toward the practical objective of employability but also to foster a life of the mind, sensitize and orient students to community service, in an effort to improve society and the environment in which we live. The institution encourages students to participate in extracurricular activities (NSS, cultural, literary, and athletics) with the goal of fostering their overall growth so they can keep up with students in the mainstream. Additionally, the college hosts a number of speeches, seminars, workshops, and other events to introduce students to hot-button domestic and international topics.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The College IQAC has determined the broad goals that the College should work toward achieving during the upcoming academic year, which are listed as follows:

- To create an enabling environment for holistic development of students, faculty and support staff.

-To implement structural repairs to building and electrical repairs on the basis of structural audit carried out by the management.

-To further Strengthen the ICT

- To Start new Certificate Programmes

-To encourage and facilitate Research Culture, to promote Research by Faculty.

-To arrange career guidance programmes.