

Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	ANAND COMMERCE COLLEGE
Name of the head of the Institution	DR. VIJAYSINH M VANAR
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02692250769
Mobile no.	9879216684
Registered Email	principal_acc@yahoo.com
Alternate Email	vmvanar@gmail.com
Address	Opp. Town Hall, Nr. Grid
City/Town	Anand
State/UT	Gujarat

Pincode	388001																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Mr. Devang B. Trivedi																								
Phone no/Alternate Phone no.	02692250769																								
Mobile no.	9428488015																								
Registered Email	acc.iqac@gmail.com																								
Alternate Email	devtrivedi2000@yahoo.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://www.acc.ac.in/iqac_aqar_reports/iqac_report_2017_18.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://acc.ac.in/pdf/academic_calendar_2019_20.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.21</td> <td>2009</td> <td>29-Jan-2009</td> <td>28-Jan-2014</td> </tr> <tr> <td>2</td> <td>B++</td> <td>2.76</td> <td>2016</td> <td>16-Sep-2016</td> <td>15-Sep-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.21	2009	29-Jan-2009	28-Jan-2014	2	B++	2.76	2016	16-Sep-2016	15-Sep-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	2.21	2009	29-Jan-2009	28-Jan-2014																				
2	B++	2.76	2016	16-Sep-2016	15-Sep-2021																				
6. Date of Establishment of IQAC	15-Jun-2009																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback from Students	01-Mar-2019 05	236
IQAC MEETING	21-Feb-2019 01	20
IQAC MEETING	05-Jul-2018 01	20

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[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Commerce	ST	GOVERNMENT	2018 01	67920
Commerce	SC	GOVERNMENT	2018 01	309090
Commerce	SWARNIM GUJARAT	GOVERNMENT	2018 01	20000
Commerce	UDISHA	GOVERNMENT	2018 01	20000
Commerce	FINISHING SCHOOL	GOVERNMENT	2018 01	504100
Commerce	NSS GRANT	GOVERNMENT	2018 01	67500
Commerce	NSS ANNUAL CAMP	GOVERNMENT	2018 01	48150

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<p>? Went for GSIRF (State Level Ranking) and secured 3 STAR ? Finishing School training is given to students. ? Placement Drive (Mega Placement) was conducted ? Scholarship was given to economically poor students belonging to general category sponsored by Sardar Patel Alumni Association. ? Signed MoU with Shaktimanch and Dhyey Academy ? Increased representation of faculty for attending Seminars, Conference, Workshop, Refresher Courses and Orientation Programme. ? Use of OHP for Teaching ? Workshop for Students ? Applied for the Block Grant from UGC ? Motivated the faculties for Major and Minor Research Projects</p>	
No Files Uploaded !!!	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
File Attached	File Attached
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14. Whether AQAR was placed before statutory body ?	Yes
Name of Statutory Body	Meeting Date
SHRI RAMKRISHNA SEVA MANDAL	14-Aug-2018
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	11-Dec-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	07-Dec-2018
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

College has started online feedback system through Google Forms to keep the record digitally. It is one of the easiest and fast methods for the same. The link of Feedback form is circulated to the students of the college. They fill the form and submit it and later on analysis of the same is done and it is published on college website. To work digitally Library is upgrade with SOUL software and INFLIBENT which gives access to online content. To collect the information of alumnus of the college, a Google form was created and circulated to the entire pass out students of the college and requested to fill it. From that college has data of the pass out students of the college. College has established its Mobile Application through which all the important circulars are uploaded on the application so that students may have easy access to it. College has actively registered on virtual portal of Sardar Patel University to have the access to online admission. Office management software is installed for the administrative work of the college to access all the necessary information. Tally, ERP (License) is installed for smooth functioning in accounts section. College actively uses E -gyan Portal for latest updates from government. College has dynamic web site in which all the information regarding college, staff, NAAC is displayed. The faculties of the college are actively connected with the new advancement of technology and therefore they would like to make the use of same in education as well. to give the students more practical and digital education, faculties actively make the use of Audio visual aids, power point presentation. Many active faculties use several online resources to teach the students effectively. Several departments of the college, like NSS, NCC , Sports try to make all their information digital. the data of the students is saved digitally. All the reports of the various departments are prepared computerised. The use of MIS helps in effective communication. college has developed its android mobile app to provide necessary information to the students. Notice,

Time table, Circulars. University information everything is circulated on the app. College is also active on Social Media and the information regarding events conducted is posted on social media with relevant photographs.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being the affiliated institute, the institute implements the curriculum prescribed by Sardar Patel University, V. V. Nagar. For effective implementation of the curriculum, the following process is developed and deployed. Plan for effective implementation of curriculum: At the outset, the Principal of the college conducts meetings with the various department heads to develop strategies for effective implementation of the curriculum. Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars and industrial visits besides the regular/traditional chalk and talk methods. We follow the academic calendar provided by the University and academic calendar of college which are circulated to all departments. At the beginning of the semester we prepare Objective Driven Teaching Plan. The College encourages its faculty members to participate in Orientation/ Refresher Courses/ Workshops/ Seminars organized by the University so as to update their knowledge and to improve the teaching practices. The college provides ample books and other teaching and reference materials like journals, magazines, teaching models and software to enable its teachers to ensure effective delivery of curriculum. Library committee conducts meeting and takes appropriate decision regarding the requirement and procurement of books, journals, e-journals. Ensuring staff have opportunities for keeping their skills and industry/business expertise up to date Encouraging faculty members to evaluate their own learning and teaching practice Encouraging innovation in learning and teaching - planning how practice can be shared amongst lecturers Establishing MOUs with various industries and institution. The teaching plans are prepared by the faculty before the start of semester and communicated to students by respective course teacher. The course files are evaluated by Internal Quality Assurance Committee (IQAC) with help of concerned senior subject teacher and HOD. IQAC monitors the academic activities on regular basis to ensure the execution of timetable. It also monitors execution of academic calendar and teaching learning process and finds the gap, if any. For a group of around 20 students a teacher is allocated as Mentor. Mentor conducts a weekly meeting and does the counseling of poor performing students. The academic performance of students is continuously monitored by conducting unit tests, mock practical examinations during the semester. Employing learner centric techniques such as assignments, peer learning, group discussion, brain storming, case studies, projects, quiz etc., in the delivery of the academic courses. Views of experts from industry, academia and alumni on curriculum are taken regularly. Feedback from Students is taken regularly and the same is discussed with the respective faculty. Students of Management are encouraged to go for industrial visit and on the basis of that they have to prepare the project report for their practical exposure.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
CERTIFICATE COURSE ON DIGITAL MARKETING	NIL	30/06/2018	60	To pursue a career in digital marketing	Gain proficiency in data analytics and reporting
CERTIFICATE COURSE ON BASICS OF GST	NIL	03/12/2018	60	The course aims to equip participants with a fundamental understanding of GST, its concept, and its significance in the Indian taxation landscape	Participants will gain insights into the legal framework governing GST, including the GST Act, rules, and regulations
CERTIFICATE COURSE ON FINANCIAL ACCOUNTING	NIL	03/12/2018	60	To provide participants with a strong foundational understanding of financial accounting principles, concepts, and practices.	By the end of this course, participants should possess the knowledge and skills required to perform fundamental financial accounting tasks.
CERTIFICATE COURSE ON TIME MANAGEMENT	NIL	07/07/2018	60	To help participants learn how to manage their time efficiently, allowing them to maximize productivity and achieve personal and professional goals.	participants should be equipped with practical time management techniques, tools, and strategies that empower them to make the most of their time, enhance their produc

CERTIFICATE COURSE ON FUNDAMENTALS OF ACCOUNTING	NIL	30/11/2018	60	The basic objective of the course is to equip the students with the understanding of accounting rules and double entry system.	tivity, and lead more balanced and fulfilling lives. Students who complete this program will be able to understand accounting practice for measurement and disclosure of information, and financial decision making, having regard to IFRS applicability.
CERTIFICATE COURSE ON COMPUTER FUNDAMENTAL	NIL	29/11/2018	60	The course will emphasize problem-solving techniques and critical thinking, empowering students to troubleshoot common computer issues and make informed decisions about technology.	Students will gain a foundational understanding of computer hardware, software, and their interactions, including topics such as CPU, RAM, operating systems, and peripherals.
CERTIFICATE COURSE ON COMPUTER APPLICATION	NIL	04/07/2018	60	Familiarity with common computer applications such as word processing, spreadsheet, presentation , and email software.	Ability to use software effectively for various tasks.
	NIL	30/06/2018	60		Automation

**CERTIFICATE
COURSE IN
OFFICE
AUTOMATION**

Proficiency in using essential office software tools such as word processors, spreadsheets, and presentation software to create, edit, and manage documents efficiently. skills to streamline routine office tasks through the use of macros, templates, and other automation features, enhancing productivity and reducing errors.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	COMMERCE	Nil
BBA	MANAGEMENT	Nil
BCA	COMPUTER SCIENCE	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	924	23

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
FINISHING SCHOOL	06/09/2018	80
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Comprehensive Project	37
BCA	Inhouse Project	44
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty and Employers. Institution established a committee in order to ensure and analyze the academic excellence at student and faculty levels. The major suggestion given by was in terms of Library and for that a new library committee was established and the facility to provide the books was changed. Latest journals and magazines were subscribed by the college. Anand Commerce College thoroughly reviews the curriculum and gives suggestions to university for improvisation in the same as most of the faculties of the college are members of Board of Studies in various subjects of the University. The college maintains an IQAC as a quality consistence and quality enhancement measure. In supervision of IQAC, various departments and committees like Career Guidance, AntiRagging and Sexual Harassment Committee, etc reinforce the curriculum by incorporating updated information and diurnal social issues. Institute collects the feedback digitally from stockholders viz. Students, Parents and Teachers on Curriculum which is prescribed by the university. The college conducts annual Alumni Meet, in which suggestions and feedback is received from Alumni students. Feedback from industrial management. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees and departments are discussed in the IQAC meetings of the college for necessary action. Strengths of the college are also taken into consideration for further upgradation. The Principal of the college directly refers to the complaints made by the students and put his sincere efforts to implement the suggestions given by the students. Alumni gave the suggestion to start skill based courses to match with current trend so College has applied for Soft Skill Course. They also suggested to have GST course and college as applied for Diploma in GST. Parents gave suggestion that they should be informed about the attendance of their child and college will be launching mobile application to take online attendance.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer	160	61	61
BBA	HR, Marketing, Finance	80	71	71
BCom	Advance Accounting	600	507	507

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	639	0	24	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	5	3	1	1	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

We have adopted mentoring system to bridge the gap between the teachers and students. The aim is to create better environment in college where students can freely approach teacher for both personal and educational guidance. The aim is enhancement of knowledge for both teachers and students alike for due to effective two way regular communication. Constant support and guidance is provided to students for various competitive examinations being held including government and PSU's examination. Motivation for higher studies and entrepreneurship is also provided. Advice and support for improvement in academic performance of students is the aim of mentoring programming. Faculties are assigned the duties of different classes as class counselors. their duty is to take care of the students of their respective class. the attendance, assignments and exam related queries are solved by the respective class counselors. Many of the college faculties pay the fees of some students who are not in condition to pay the fees. The mentor is also assigned the duties to do Academic Counselling, Personal Counselling and Career Counselling at regular intervals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
639	24	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	24	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	CBCS	SEMESTER	23/04/2019	24/05/2019
BBA	CBCS	SEMESTER	23/04/2019	21/05/2019
BCom	CBCS	SEMESTER	23/04/2019	16/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In BBA CIE for theory subject would be done based on the following guidelines:
 Sr. No Evaluation Parameter Marks Frequency in Semester Weightage in marks
 1 Internal Examination 30 1 30 2 Assignment 05 1 05 3 Attendance 05 30 05 Applied assignment related to subject, small practical assignment, mini projects, case analysis, presentation etc. Assignment would be evaluated based on written report and presentation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The courses under semesters were organised each of about 16 working weeks, each with a semester end examination at college level (internal), followed by university examination and semester break. The college observes working hours as notified from time to time. Sports, Games, Social Service, Rural Development, Women Development, NCC and Co curricular activities. Participation in which is compulsory have been arranged suitably. A student at every level is given opportunity to participate in any one at their interest during the year. Cultural events like musical morning, navaratri festival and university youth festival were organised and students participated in large number. AIDS awareness programmes, Blood Donation Camp, Thelesemia prevention drive, Eye check up camps were also conducted during the year. AD Shroff elocution competition was organized. Late Dr. G. S. Patel Lecture series was conducted where experts delivered lectures on various management areas.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://acc.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CBCS	BCA	Computer	154	131	85.06
CBCS	BBA	Management	199	144	72.36
CBCS	BCom	Advance Accounting	1637	1081	66.03
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://acc.ac.in/pdf/exported_on_sep_25_2019_converted.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	00	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Student seminar on The Process of Research	Commerce, Accountancy, and Management	02/01/2019
One Day Student seminar on The Research Methodology	Commerce, Accountancy, and Management	03/01/2019
One Day Student seminar on The Techniques of research	Commerce, Accountancy, and Management	04/01/2019
One Day Student seminar on The Statistical tool	Commerce, Accountancy, and Management	05/01/2019
One Day Student seminar on The Progress in research	Commerce, Accountancy, and Management	07/01/2019
One Day Student seminar on How to set hypothesis in research	Commerce, Accountancy, and Management	08/01/2019
One Day Student seminar on Research Gap	Commerce, Accountancy, and Management	09/01/2019
One Day Student seminar on use of T-test in research	Commerce, Accountancy, and Management	10/01/2019
One Day Student seminar on Sampling in research	Commerce, Accountancy, and Management	11/01/2019
One Day Student seminar on Review of literature	Commerce, Accountancy, and Management	12/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
ENGLISH	1
COMMERCE	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce and Accountancy	1	4.9
International	Commerce and Management	1	2.6
International	Commerce and Management	1	3.8
International	Commerce and Management	1	3.8
International	Commerce and Management	1	3.4
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce, Accountancy, Management, Economics	5
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
00	00	00	Nil	0	0	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	23	1	0
Presented papers	1	1	0	0
Resource persons	0	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
????????? ?????? ???????????	NCC	2	22
????????? ?????? ???????????	NCC	2	25
????? ??? ????????? ?????? ???????????	NCC	2	26
??? ????????	NCC	2	37
Fire Sefty	NCC	2	14
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Honour	Red Cross Society	60
JCI Geeta Championship	Honour	JCI	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Protect environment	NCC	????????? ????????? ???????????	2	22

Career Development	NCC	????????? ?????? ??????????	2	25
Protect environment	NCC	????? ??? ????????? ?????? ???????????	2	26
Social services	NCC	??? ????????	2	37
Social services	NCC	Fire Sefty	2	14
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Null	Null	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shaktimanch	25/08/2018	Soft skills	159
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	65000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Video Centre	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	16001	1785202	454	53090	16455
Reference Books	9986	1787931	28	6351	10014	1794282
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Null
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	20	1	1	10	0	1	0
Added	0	0	0	0	0	0	0	0	0
Total	50	1	20	1	1	10	0	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
150000	94876	100000	65000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical and academic facilities including classrooms, computer laboratories and computers are made available for the students who are admitted in the college. The maintenance and cleaning of the class rooms are done with the efforts of the nonteaching staff. Though no government appointed sweeper available in the institution, the institute allocates proper budget for the cleanliness of the college building. The college has lush green garden maintained by the gardener appointed by the institution. The college has adequate number of computers and internet connections and the utility software are installed and updated as and when required. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. Two computer labs are made available for all the students and particularly computer students during their active teaching hours. The facility of using computers in the evening time is also permitted to the needy students on request. The library is also well equipped with SOUL 2.0 software with all necessarily required computers. Two computers are installed with internet in the library for the students. Two computers are installed in the staff room for the faculty for preparing teaching slides for their ICT enabled teaching in the class rooms. All these computers are well maintained and being repaired as and when required by the AMC party of the institute. The ICT smart class room is maintained by the supplier as it is in warranty period of the instruments. The water tanks are being cleaned regularly at the intervals of three months as per the management. The physical education department is facilitated by the physical directors to educate the students. Health Centre: The Health Centre is run by the Management for the students where they can get free treatment and medicines Security: The Security of the college is headed by the senior Teaching staff. He is supported by the Security officer and the sergeant. Security officer assigns the duty to the security guards to control and monitor the college premises. The sergeant takes care of the cleanliness inside the college with the support of Housekeepers and sanitary workers.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	PM-Yasasvi Post Matric Scholarship for OBC,EBC DNT Students , Umbrella scheme for education of ST students post	245	697580

	matric scholarship, National Scholarship Portal 2.0		
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Diploma in General Insurance	15/07/2018	23	SARDAR PATEL UNIVERSITY
Certificate Course in English	15/07/2018	143	SARDAR PATEL UNIVERSITY
Tally ERP 9.0 - GST	06/04/2018	23	Nil
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	100	150	10	20
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TCS	200	5	5	250	10
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	275	B COM, BBA, BCA	COMMERCE, MANAGEMENT, SCIENCE	DEPARTMENTS AND COLLEGES OF SARDAR PATEL UNIVERSITY	M COM, MBA, MCA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intercollegiate Youth Festival	UNIVERSITY LEVEL	12
GANESH MAHOTSAV CELEBRATION	INSTITUTIONAL LEVEL	500
CHESS	INTERCOLLEGE	26
KHO KHO	INTERCOLLEGE	25
CARROM	INTERCOLLEGE	30
SPORTS DAY	INTERCOLLEGE	286
MUSICAL MORNING	INTERCOLLEGE	30
CELEBRATION OF NAVRATRI	INTERCOLLEGE	200
Cricket	INTERCOLLEGE	88
Intercollegiate Sports Day	UNIVERSITY LEVEL	111
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Selection	National	1	Nil	2017018810	Kinjal R Thakkar
2018	Selection	National	1	Nil	2017006098	Deep Patel
2018	Selection	National	1	Nil	2016002844	Kishan Parmar
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College has formed several Committees to organize several curricular and co

curricular activities. The faculty is given the responsibilities of the committee and they have been assigned the duties accordingly. Students are encourage by the committee to participate in the all the activities at college, university level.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College has informal Alumni Association and is planning to register formal Alumni Association. Many of the Alumni of the college are actively engaged in the activities of the college. They are always there to support the college.

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

80100

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralized governance model is evident in every sphere as each department/faculty functions as a separate subunit, in deciding and implementing the studentcentric programmes and activities. At Anand Commerce College, the Management is participative and regular meetings are conducted amongst the Management members, Principal, faculty and the students in implementing efficient plans. The Departments of the college prepare their academic plan to function the activities effectively. The college has selected senior faculties as heads of the departments. The faculties are instructed to present their study material towards the heads before circulating to the students. This gives the faculty an enormous sense of belonging and pride in the institution and this brings out the best in them. Once a year, a get together meeting between staff and Governing Council members is indeed a moment to cherish, wherein all matters of importance, including the tones are discussed with an equal opportunity for all the staff members to express their constructive suggestions to the council. 1). Internal Audit 2). Get Together

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Highly qualified and dedicated faculty. 2. Good interaction between student and faculty 3. Learning beyond curriculum. 4. Innovative methods are adopted for teaching learning like ICT enabled lectures, assignments, project

	<p>discussion with twoway communications, case studies on management subjects and group discussion on the various topics.</p> <p>5. Excellent books and journal are available in the library. 6. Regular Feedback from Students to improve the teaching methodology. 7. College Principal, Programme Coordinators and Senior Teachers look after the overall academic development of the college.</p>
Curriculum Development	<p>Six Faculty members are involved in the University Board of Studies for curriculum development in S. P. University, V. V. Nagar</p>
Admission of Students	<p>The students are admitted to the various courses, according to the government and Sardar Patel University norms. University has adopted the Online Admission System and the same is followed by the college.</p>
Industry Interaction / Collaboration	<p>As the college is offering commerce and management courses so practical exposure is necessary. So several faculties of the college have established a reasonably good linkage with the neighboring industries for arranging industrial visits, guesttalks and preparation of project report.</p>
Human Resource Management	<p>Faculty and Staff are encouraged to participate self -development programme. The faculty staff recruitment is done as per the norms of State Government, UGC Shri Ramkrishna Seva Mandal policy. for the interest of the students the trust has appointed AD Hoc staff and their salary is bear by The Trust.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>1. During the academic year 482 books have been added to the college library including reference books. 2. Our library is partially computerized. 3. SOUL software installed in Library 4. INFLIBNET/WIFI</p>
Research and Development	<p>1. Faculty actively participates in various Seminars, Workshops and Conferences. 2. Faculties also present Research Papers and published in refereed journals. 3. Some faculty serve as resource person in various seminars, workshops and conferences 4. 2 Faculty Members are recognized PH D guide of Sardar Patel University and under their guidance 09 students are pursuing PH D and 5 students have completed their Ph. D.</p>

Examination and Evaluation	<p>1. Internal examinations are conducted along with written examination which carries 30 marks and Assignments cum projects are given which carry the 10 marks for the evaluation of their Academic status. 2. External examination is conducted with written by the Sardar Patel University, Vallabh Vidyanagar.</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Important Announcement on E Gyan Portal Documents and Data also uploaded on College Website Communication with higher Authority through E mail and Social Media Digitalised Data available for Planning
Administration	Administration department is fully operating their routine transaction through the ICT. Various software and programmes are used for the smooth administration.
Finance and Accounts	Finance and Accounts are also maintained through the latest accounting software. Technology development programmes are conducted by the college when it is audited.
Student Admission and Support	Student admission process is online on Merit bases as per the university norms.
Examination	There is no implementation of e governance in the examination pattern. But results are available on the university website. MCQs were implemented.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	00	00	00	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
2018	FDP	FDP	23/01/2019	26/01/2019	24	10
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
00	0	Nil	Nil	00
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers Welfare Fund of SPU, Group Insurance, LTC and SPUATA Welfare Fund, GPF, CPF Gratuity as per government norms.	Group Insurance, Group LTC, GPF, CPF Gratuity as per government norms.	Govt. Merit base Scholarship, Students participate in NSS, NCC Sports Programme. Medal, Cash Prize and Scholarship for meritorious students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: YES, Recently Management has appointed Retired. (Prin.) Shri B. C. Gandhi for conducting Internal Audit of College. the Principal also avtively looks after the audit. Whatever problems incur are solved by the Shri B C Gandhi Sir External audit is done by appointed CA of Shri Ram Krishna Seva Mandal. After doing Internal Audit the data is approved by external Team. He submits the external utilisation cirtificate.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
View File		

6.4.3 – Total corpus fund generated

422980

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KCG	Yes	SHRI RAMKRISHNA SEVA MANDAL
Administrative	Yes	KCG	Yes	HRI RAMKRISHNA SEVA MANDAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent teachers association looks after the needs of the students, helps to maintain discipline of the college and supports cultural activities.

6.5.3 – Development programmes for support staff (at least three)

1. The training programme is arranged by Shri Ramkrishna Seva Mandal for administrative staff particulars in the area of computer, accountancy, income tax etc. 2. Uniform is provided to support staff. 3. Bonus is given to them during Deewali

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Applied for RUSA 9.0 (infrastructure grants to college) for strengthening ICT for teaching learning Process Implemented Online Admission process as per Sardar Patel University Guidelines Conducted Sessions/Workshops on Career Counselling Applied for Skill based Course Applied for Diploma in GST

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Structured Feedback System	Nil	Nil	Nil	Nil
2019	Submission of AQAR	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day	08/03/2018	08/03/2018	50	25
workshop	20/08/2018	27/08/2018	120	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1) In spite of Shortage of Space, the proactive management has been making sincere efforts in maintaining the clean environment clean and green. 2) The use of plastic bag and plastic material is banned in the college premises. 3) Pavers' block are laid to make the premises dust free. 4) In monsoon, sapling planted and well maintained. 5) Campus cleanliness drive programme is organised by the NSS unit of the college. 6) The subject environment studies is taught to the students as per the UGC guidelines 7) Poster making competition is organised on the theme of Environmental Protection and Global Warming. 8) Solid Waste and E Waste are properly disposed under the direction of the management of the college. The electricity power requirement of the college is moderate as it is a morning college. The college will opt for renewable energy sources in the future plan. The college has applied for Solar Panels.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	31/12/2018	66666	Lecture Series	10	100
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture	01/01/2019	04/10/2019	150
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College has established Eco Club. Registration is done with GIR foundation Focus is put on Rain Water Harvesting College has applied for Solar Panel. AMS with Anand Municipality for Collection of Solid and Liquid Waste, LED bulbs and tube light.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1). Finishing School Training Programme: Knowledge Consortium of Gujarat with the support of government of gujarat runs this training for the upliftment of college students. Anand Commerce College has actively took part in this. here,

students are given training in 4 components containing sessions of five days each. Trainers are assigned by KCG to perform their duties. 80 Students in 2 batch got the benefit of this training which will boost them in Career Development, Communication Skills, Leadership Skills, and Employable Skills.

2). Alumni Association Strength of Anand Commerce College: The Alumni association is very much active and very much popular for its contributions in the development of the college. the alumnus of the college are always in touch with the faculties of the college. they also provide scholarship to needy students. this year 31 students got the benefit of it with amount of Rs. 80100.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://acc.ac.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College is very much popular in Anand town in terms of admission. After the completion of HSC exam, the first preference is given to Anand Commerce College by the students. Teaching, Curricular, and Co curricular activities of the college are actively performed for the overall development of the college.

Provide the weblink of the institution

<https://acc.ac.in/>

8.Future Plans of Actions for Next Academic Year

the first and foremost plan of the college will be conduct the one day NAAC sponsored National Seminar on New Methodologies of accreditation and re accreditation in which the speakers from different parts of India will be invited. College will also focus on the installation of the system of Rain Water Harvesting. College will follow the initiative of the Gujarat Government to take online Attendance system through RFID. There is big issues of E waste management in this IT generated world and that to college is also running on IT based subject BCA and so College initiate the steps for E waste Management. College is planning to start two new courses like B Voc and Diploma in GST.