

The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution: ANAND COMMERCE COLLEGE, ANAND.

Name of the Head of the Institution: Incharge Principal P B Trivedi

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Name of the IQAC Co-ordinator: Shri C.R.Patel, Associate Professor

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Year of Report: 2010-11

Education makes people easy to lead, but difficult to drive; easy to govern, but impossible to enslave.

- Henry Peter

Part A: The plan of action chalked out by the IQAC in the beginning of the year towards quality and the outcome enhancement achieved by the end of the year.

Plan of Action

- To, start the procedural work for bringing English proficiency classes under the banner of “SCOPE”.
- To, motivate faculties for research work and participating to the National & International seminars & conferences.
- To provide platform with inspiring faculties for joining FDPs and doing Ph.D in their areas of work/interest.
- To conduct various academic, socio-cultural & other programmes for overall growth of students.
- To emphasise on students counseling and assistance programming.
- Career guidance & assisting for career planning.

Part B: Details in respect of the following:

1. Activities reflecting the goals and objectives of the institution:

During the year 2010-11, notably many students presented praise – worthy power point presentations and were satisfied by the faculty.

Many students have participated in seminars organised by the college and other institutions.

To make our students compassionate pillars of society, our college organised various society centric activities like blood donation camp, Thelesemia test and fund collection for the blind etc.

Apart from this, the celebrations of the different days like sapling plantation day, awareness about AIDS, teachers day celebration and best message contest etc..

Our colleges NSS unit organised annual camp at village kasor. It was a strong message to the society.

2. **New academic programmes initiated (UG and PG):**
During the year Assignments were given to the students and it was examined by the teachers. Many students have done power point presentations.
3. **Innovations in curricular design and transaction:** Nil
4. **Inter-disciplinary programmes started:**
Faculty has been invited for lectures at various colleges.
5. **Examination reforms implemented:**
To keep our students more focused the institution has taken internal examination and our faculty were free to hold class exam test – oral and written to check and sharpen intellectual and grasping level of the students.
6. **Candidates qualified: NET/SLET/GATE etc.:** Nil
7. **Initiative towards faculty development programme :**
The faculty attended 10 seminars and presented 2 research papers during the academic year 2010-11.
8. **Total number of seminars/workshops conducted :**
A students' oriented inter college workshop has been organised by last year BBA & BCA students.
9. **Research Projects:** Nil
10. **Patents generated, if any:** Nil
11. **New collaborative research programmes:** Nil
12. **Research grant received from various agencies:** Nil
13. **Details of research scholar:** Nil
14. **Citation index of faculty members and impact factor:**

Name of the Faculty Members	Various Tasks Performed
Dr.N.N.Patel	<ul style="list-style-type: none"> • Presented a guest talk for BCA & BBA students on “Motivation” at St.Stephen College, Anand. • Worked as an Admission Committee member for MBA, MCA & M.Pharm of GTU – managed by Shri Ramkrishna Seva Mandal Trust. • Organised 2 days Industrial tour for MBA students of “Anand Institute of Management” (Shri RKSM) at Vapi & Silvassa. • Under my guidance Mr.Jay Joshi’s registration for Ph.D. at

	<p>S.P.University for the topic – “Performance Evaluation of Mutual – an analysis of Risk Return”.</p> <ul style="list-style-type: none"> • A workshop was organised as a coordinator for MBA colleges of Zone – 3 – GTU, at Shri Ramkrishna Seva Mandal Campus.
Shri P.P.Patel	<ul style="list-style-type: none"> • State level seminar (UGC Sponsored) organised by Anand Commerce College, Anand on “Empowering Women in India: Contribute To-day”. • National seminar organised by BJVM, V.V.Nagar and Indian Commerce Association (Gujarat Chapter) on “Management: Current Practices & New Directions”. • Two day National Seminar organised by P.G.Dept. of Business Studies – on “Mutual Funds & Investors’ Protection”. • Member of Board of Studies & Board of Accountancy – S.P.University • Incharge of sports – Anand Commerce College. • Member of organised Committee of Board of sports, S.P.Uni. • Member of Committee of Sattar Gam Patidar Samaj – Anand-V.V.Nagar Unit. • Paper setter and moderator at S.Y. & T.Y.B.Com, TYBBA (S.P.University)
Shri R.P.Patel	<ul style="list-style-type: none"> • Attended state level seminar organised by ACC on “Empowering Women in India”. • Attended state level workshop on Research orientation & preparation of research proposal organised by college development council, S.P.Uni., V.V.Nagar • Incharge of Debate Events, ACC • Member in Board of studies in Commerce • Member of Bavis Gam Patidar Seva Samaj, Anand Ghatak • Accounting Association • Member of Admission Committee for F.Y.BBA programe

Shri P.B.Trivedi	<ul style="list-style-type: none"> • Co-ordinator of paper “Economic of Women Empowerment” organised by Anand Commerce College, Anand • Incharge Principal of Anand Commerce College, Anand • Participated in National Seminar on “Management: Current Practices and New Directions” organised by BJVM • Participated in National Seminar “Managing Development & Issues and Challenges in Gujarat” GHPBM, V.V.Nagar • Participated in seminar “Human Rights: Problems and Prospects” by C.P.& F.H.Shah Commerce College, Anand • Challenges and problems in implementing CBCS at U.G.Level ERU & IQAC of S.P.Uni. • Member of Board of Studies in Economics • Member of Faculty of Business Studies & Management • Visiting Faculty – PGDBA, S.P.Uni. (MBA Dept.) for Business Environment
Shri V.M.Patel	<ul style="list-style-type: none"> • Empowering Women in India: Contribute Today – National Level Seminar • Management Practices & New Directions – National Level Seminar • Media, Society & Business (Panel Discussion) State Level Seminar • Climate Change – 2 Days – National Level Seminar • Human Rights & Prospects – State Level Seminar • Have been Examiner, Paper Setter & Moderator in Various Subjects of BBA & B.Com level • Actively Participated in “Saptadhara” programme • Delivered lectures in Anand Institute of Business Studies, Anand & Judged in “Shikhar” programme • Participated in all activities of college especially “Saptadhara” & NSS activities
Shri N.M.Bhatia	<ul style="list-style-type: none"> • Presented Paper on ' qualitative & Quantitative parameters of women Empowerment- miles to go before we sleep.' at

	<p>State level Seminar titled "Empowering Women in India; Contribution today" Organised by Anand commerce College, Anand on 26th October,2010.</p> <ul style="list-style-type: none"> • Participated in National seminar on "Management: Current Practicies and New Direction" organised by B. J. Vanijaya Mahavidhyalaya & indian Commerce Association on 27th November,2010. • Participated in 2-day National seminar on "Investors' Protection:Present Scenario and future prospective" organised by Post Graduate department of Business Studies, Sardar Patel University, sponsored by U.G.C. on 28th & 29th January,2011. • Alumnae's of Bhikhabhai Jivabhai Vanijay Mahavidyalaya,V.V.nagar. • Life member of Indian Accounting Association. • Appointed as Board Member of Sardar Patel University Area Teachers Association for 2009-2011 vide letter dtd.1-10-2009. • Life member of Sardar Patel University teachers' welfare fund. • Selected for the Post of Treasurer of Gujarat Bhatia Samaj, Anand. • Appointed as member of Board of studies in Management from 1-10-2010 to 30-09-2013 vide noticification No.D/A/2678 dtd. 30-07-2010 by Sardar Patel University. • Incharge of BBA Pushtak Fund Library of the College. Member of Library committee of College. • Appointed as Co-ordinator in Swaranim Gujarat Kala-Kaushalya Sapatdhara. • Appointed as member of CBCS-Mark sheet frame work Committee by board of business studies vide letter no.D/A-33/3875(2) dtd. 21-9-2010 of Sardar Patel University. • Arranged Library visit of S.Y.B.B.A Students to know about
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	<p>various books by different authors & publishers on Operation Management on 14-12-2010.</p> <ul style="list-style-type: none"> • Arranged Power Point Presentation for various topics of subjects. • Introduction of New edition of author I. M. Pandey book of Financial Management to S. Y. B. B. A. Students. • Apointed as senior Supervisor for Annual Examinations held by Sardar Patel University. • Participated in 1-day Work Shop on " challenges and Problems in implementing CBCS at UG level" organised by Examination Reforms Unit(ERU) & IQAC, Sardar Patel University on 24th March,2011.
Shri A.R.Patel	<ul style="list-style-type: none"> • UGC state level seminar <i>“Empowering Women in India: Contribute Today”</i>. • National Level (UGC) S.P.Uni. <i>“Management: Current Practices & New Directions”</i>. • <i>“Contemporary Issues of Accountancy and Commerce and Education”</i> National Level – S.P.Uni. • Member of Accountancy Board • Life-time member of Indian Accounting General • Coordinator: Central Assessment B.Com Examination – S.P.uni.
Dr.K.P.Sheth	<ul style="list-style-type: none"> • Workshop on “Challenges and Problems in implementing CBCS at UG Level organised by Exam Reform Unit (ERU), SPU, V.V.Nagar held in M. P. Patel Auditorium, Sardar Patel University, V.V.Nagar (One day) • Invigilation: Performing duty of Flying Squad Member at University Examination at UG and PG level at different Exam Centres. • Paper Setting: Appointed as a paper setter, moderator, examiner in the various subjects at B.B.A and B.Com. University Examinations. • Practicals/Viva-voce: Appointed as a panel member for

	<p>viva-voce for B.B.A. Examination in the subject of Industrial Training.</p> <ul style="list-style-type: none"> • Life Member, All India Commerce Association • Life Member, WILPF (Women's International League for Peace and Freedom) – India Section • Convener, Women Cell, Anand Commerce College • Member, Board of Studies in Commerce • Member, College Development Council • Member, Senate • Worked as a Member, Organising Committee, Workshop on “Research Orientation and Preparation of Research Proposal” at Sardar Patel University, V.V.Nagar under College Development Council. • Participated in National Seminar on “Management: Current Trends and New Directions”, jointly organised by BJVM and ICA (Gujarat Chapter) • Organised State Level One day Seminar under “Women Cell” on “Empowering Women in India: Contribute Today” at Anand Commerce College and also presented paper. • Study Tour : Swiss Glasscoat, Vitthal Udyognagar • Study Tour : GMM Pfaudler, Vitthal Udyognagar • Title: Climate Change: Issues, Challenges and Mitigation, Paper Presented on Sustainable Development through Green and Eco-friendly Environment for protecting Mother Earth at organised by I. V. Patel Commerce College, Nadiad in UGC sponsored National level seminar. • Title: Investors' Protection: Present Scenario and Future Perspective, Paper Presented on SEBI and Safety of Investors (Awarded Best Paper Award) at organised by Post Graduate Department of Business Studies UGC-SAP (DRS-I) in National Level seminar. • Paper Presented on Talent Management: A rare diamond among stones at organised All India Commerce Association
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	<p>in National level.</p> <ul style="list-style-type: none"> • Title of Academic Session: Existing Programme for Research Funding Management at organised by CDC, Sardar Patel University, V.V.Nagar in Regional • Title of Academic Session: Orientation of Leadership at organised by Sardar Patel College of Administration (SPEC) in S.P.Uni. Regional • Title of Academic Session: Motivational Lecture for the teachers of “Fundamentals of Accountancy” Karmayogi Taleem at organised by Education Dept., Gujarat Govt., Gandhinagar and District Education Office, Anand in Regional • Awarded Best Paper Award at UGC sponsored National Seminar under SAP organised by Department of Business Studies, Sardar Patel University, Vallabh Vidyanagar.
Shri C.R.Patel	<ul style="list-style-type: none"> • Member of Board of Studies in Accountancy • Member of Faculty of Business Studies, S.P.University • Life Member of Indian Accounting Association • Life-time member of Youth Hostels Association of India • Has attended a UGC sponsored State level seminar organised by Anand Commerce College, Anand on “Empowering Women in India: Contribute Today”. • Has attended a National seminar organised by BJVM, V.V.Nagar on “Management: Current Practices and New Directions”.
Shri T.N.Chuadhari	<ul style="list-style-type: none"> • Workshop – Vanche Gujarat Abhiyan and Orientation of various initiatives of commisionerate organised body – S.P.Uni. of commissioner of Higher education Gujarat state. • Blood donation camp held on Bhaikaka Hall, Anand – 44 Unit of blood collected. Organised body – ACC – NSS Unit & Indian Red Cross Society. • Training programme – Red Ribbon Club held on Dept. of extension programme of shree krishnahospital, karamsad.

	<p>Organised body is Gujarat state AIDS control society.</p> <ul style="list-style-type: none"> • Participated seminar held on ACC “Empowering Women in India: Contribute Today”. • Supported to international foundation of Ayurved – Ayushman bhav health care event and to give me appreciation awarded. • Seminar – Census operation – 2011. Held on Dept. of Sociology, S.P.Uni., V.V.Nagar • Workshop on research orientation & preparation of research proposal – participated held on S.P.Uni., organised body – college development council, V.V.Nagar • Regional level seminar – participated held on B.A.College of Agriculture Uni., Anand. Dept. of Agriculture Eco. B.A. College & International Agri.Business Management Institution, Anand
Shri D.B.Trivedi	<ul style="list-style-type: none"> • UGC state level seminar “Empowering Women in India: Contribute Today”. • National Level Conference “Management: Current Practices & New Directions”. • Swarnim Gujarat lecture series: Late Dr.G.S.Patel (Vakil Saheb) Memorial lectures: Convener
Dr.K.V.Solanki	<ul style="list-style-type: none"> • Delivered Guest Lecture on the topic “Costing Accounts” at Commerce Dept., D.D.University, Nadiad. • Participated in ICSSR – New Delhi & IEA sponsored National seminar organised by N.S.Patel Arts College, Anand and paper presented on “Impact of GLobalisation and its impact on Society”. • Participated in Two days International seminar organised by Waymade College of Education, V.V.Nagar and paper presented on “Role of Educational Institution”. • Participated in state level one day seminar organised by our college Anand Commerce College, Anand and paper presented on “Economics of Women Empowerment”. • Paper presented in one day state level seminar organised by

	<p>our college Anand Commerce College awarded as Best Research Paper</p> <ul style="list-style-type: none"> • Participated in National seminar Jointly organised by BJVM, V.V.Nagar and ICA (Gujarat Chapter) and paper presented on “Challenges of IFRS”. • Participated in UGC sponsored National seminar organised by P.G.Dept. of Business Studies, V.V.Nagar and paper presented on “Role of SEBI for investor’s protection”. • Participated in UGC sponsored National level seminar organised by I.V.Patel Commerce College, Nadiad and paper presented on “Climate change: Causes, Effects & Remedies”. • Participated in UGC sponsored state level seminar organised by Arts & Commerce College, Vyara, Dist.:Surat and paper presented on “Management Education in India” • Provided excellent services in “Ayushman Bhav Health Care Event” organised International Foundation of Ayurved & P.C.T. • Participated in “Red Ribbon Club: Advocacy /Training Programme” organised by Department of Extension Programmes of Shree Krishna Hospital at Karamsad • During the year 2010-11, My Ph.D thesis was selected for the publication in book formate and my book published on the title “An Empirical Study of the Fiancial Performance of selected Refineries of Indian Oil Corporation Ltd. In India”.
Smt.M.J.Patel	<ul style="list-style-type: none"> • Janagarma 2010 (Arthik Vikas 2010) • UGC sponsored one day state level seminar on “Empowering Women in India: Contribute Today”. - Joint Seminar Coordinator • Participated in the 41st Annual Conference of Gujarat Economic Association Department of Economics, Veer Narmad South Gujarat University, Surat

	<ul style="list-style-type: none"> • Regional seminar on Agribusiness Potential of Gujarat, Anand Agriculture Uni., Participated
Smt. J.P.Mandaviya	<ul style="list-style-type: none"> • One day workshop on “ e- Content Development (NME – ICT) organized by Sardar Patel University • Role of women in Economic Policies and Programmes: Post Independent Era paper presented in Empowering women in India: Contribute Today which was organized by ACC • Ready Recknor to Option Strategy paper presented in Seminar Management : Current Practices and New Direction which was organized in BJVM College in V. V. Nagar • Why industrialist giving top most priority to Gujarat to their Investment paper presented in seminar Managing Development Issue and Challenges in Gujarat which was managed by G.H Patel Post graduation Institute of Business management

15. Honors/Awards of the faculty;

- Dr.K.P.Sheth faculty of the college was nominated as the Dean, Faculty of Business Studies of Sardar Patel University.
- She was also incharge Dean, Faculty of Management of Sardar Patel University for One Month.

16. Internal Resources generated; Nil

17. Details of departments getting SAP, COSIST (ASSIST)/Dst.FIST<etc.: Nil

18. Community services:

- (a) Blood donation camp was organized and 50 students donated blood.
- (b) NSS programme officer Dr.K.V.Solanki also donated blood and motivated the students.
- (c) On 14th September, floral blind day, the students donated Rs.3938/- to Mehmadvad unit of National Association for blind.
- (d) Patriotic song competition organised and 33 students participated on smartyr's day.

(e) Thelesemia Test done for the college students and 700 students tested, in which 16 students were found Thelesemia minor, 105 students found shortage of blood and 612 students reports were found normal.

19. Teachers and officers newly recruited:

Two Ad-hoc Clerks were appointed during the year 2010-11.

20. Teaching-Non-teaching staff Ratio:

Course	Teaching	Non-Teaching	Ratio
B.Com / BBA (GIA)	26	11	2.36 : 1
BBA(FT) (SF)	8	3	2.67 : 1
BCA (SF)	5	3	1.67 : 1

21. Improvement in Library services:

Computers and Internet Facility is made available to students.

22. New books/journals subscribed and their value:

New Books Purchased: 1154

Amount Rs.296340/-

23. Courses in which students assessment of teachers is introduced and the action taken on students feedback:

Every year the college collects Feedback given by the students. The input received is process benefit of students and required action is taken by the authority.

24. Unit cost of education: (Rs.)

Course	Salary Cost	Other Expenses
B.Com / BBA (GIA)	10107	144
BBA(FT) (SF)	4733	1774
BCA (SF)	2490	2013

25. Computerization of administration and the process of admission and Examination Results, issue of certificates:

Office Administration and student services like admission process, preparation of internal marks student's transcripts, recommendation letters etc. have been systemized and fully computerized.

26. Increase in the infrastructure facilities:

Necessary improvement done in the infrastructure facilities for the benefits of students and teachers.

27. Technology Upgradation:

Computers & Printer were purchased during the year.

28. computer and internet access and training to teachers, non-teaching staff and Students:

College office, library, NSS office and NCC office is fully equipped with computer and internet facility. This being used regularly by teachers, non-teaching staff and students for academic and administrative purposes.

29. Financial aid to students:

Govt. of India helps for SC students -	Rs.105555/-
OBC students -	Rs.12425/-
EBC students -	Rs.58500/-
Handicap Scholarship -	Rs.2500/-

30. Activities and support from the Alumni Association:

The college regularly arranges meetings of members of Alumni association formally and informally and constantly seek their suggestions to strengthen academic and administrative activities for students benefit.

31. Activities and support from the Parent – Teacher Association

The parents are invited to the college at regular intervals during the year so as to make them appraise of their siblings progress and also to seek their feedback and advice for strengthening academic environment.

32. Health Service

Our college organizes numerous activities to improve the quality of health of the students, programme such as Aids awareness, Thelesemia test, Blood donation camp, Eye-checkup camp, sarv-roq nidan camp etc.

33. Performance in Sports Activities

Our student have participated in indoor and outdoor games organised by other college and university. Our college students have participated in inter class tournaments for carom, chess and kho-kho.

Our students have also participated in inter college tournaments arranged by Sardar Patel University such as Cricket, Kabbadi, Volleyball etc.

34. Incentives to outstanding sportsperson

Track short and clothes T-Shirts were given to the participant all players and cash prize trophy and medals were awarded to outstanding persons.

35. Students achievements and award

Miss. Nandini Parekh (SYBCOM) became first winner in National karate championship held at Nainital and gave pride to college at National Level.

Three students were selected in Sardar Patel University's Cricket Team.

Pooja Bhatia (TYBCOM) has participated in debate competition organised by N.S.Patel Arts College and became first winner and got cash prize Rs.500/- and got books and certificate.

36. Activities of the Guidance and Counseling unit

The counseling team of the college regularly guide, assist and help the needy students, periodically and also general counseling sessions are organised twice in a year

37. Placement services provided to students

Under the placement cell of college, few faculty members actively organise & invite local as well as outside corporate & Bankers with (some times) jointly our MBA institution to conduct such placement activities.

38. Development programmes for Non-Teaching Staff: Nil

39. Healthy practices of the Institution

- Each faculty establishes rappo with the students during job performance.
- Carrer guidance & counseling by every faculty to the needy students.
- Providing motivation to students for participating in academic & extracurricular activities.

40. Linkages developed with National/International, academic/research bodies –

NIL

- One book of faculty Dr.K.V.Solanki entitled “**An Empirical study of the Financial Performance of selected Refineries of Indian Oil Corporation**”published this year.
- Miss. Nandani Parekh (SYBCOM) became first winner in “National Karate” championship held at Nainital and gave pride to college at National level.
- Three students were selected in Sardar Patel University’s cricket team.
- Pooja Bhatia (TYBCOM) has participated in debate competition arranged by N.S.Patel Arts college and became first winner and got cash prize Rs.500/- and got books and certificate.
- College faculty, like Dr.K.P.Sheth, Dr.N.N.Patel, Devang Trivedi have attended & presented their papers at national level seminars.

Part C: Detail the plans of the institution for the next year – (2011-12)

- 1) To start English Proficiency classes, under “SCOPE” – framework architect by state govt. of Gujarat.
- 2) To make special efforts to improve the quality teaching and learning productive.
- 3) To utilize SCOPE scheme to improve proficiency of the students in written and spoken English.
- 4) To motivate the faculty to attend seminars and conferences and present research papers.
- 5) To organize activities to fulfill the institution’s social responsibility.
- 6) To update the college library with new reference books and in core subjects.

The art of teaching is the art of assisting discovery.

- *Mark Van Doren*