

The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution: ANAND COMMERCE COLLEGE, ANAND.

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Year of Report: 2009-10

Education is not the amount of information that is put into your brain and remains there, undigested, all your life. We must have life-building, man-making, character-building, assimilating fine ideas and making them your life and character, you have more education than any man who has got by heart a whole library.

- Swami Vivekanand

Part A: The plan of action chalked out by the IQAC in the beginning of the year towards quality and the outcome enhancement achieved by the end of the year.

Plan of Action

Anand Commerce College, Anand underwent successfully, the process of accreditation in October,2008 & secured “B” grade (2.21) with the certificate in January,2009, from NAAC. After that, the institution has been constantly focusing on the core areas of improvement, as suggested by the NAAC Peer Team in the evaluative report.

This year also the IQAC revamped its policies and practices to vigilantly execute and augment the quality parameters of the institution for the academic year 2009-10. The IQAC, chalked out the plan for the aforesaid year as under:-

- To focus on faculty development programmes by motivating faculties to attend seminars & conferences with fdps.
- To motivate girl students for participating in sports, NCC & NSS activities.
- To facilitate the ‘Students Chapter of Management’ & personality development programme for students.
- Focusing on Industrial Visits & Academic tours.
- To facilitate teachers for attending refresher courses.
- Minor Research Projects.
- To improve, teaching methodology for better results.
- Inspiring students to have more use of library.
- To upgrade & add the infrastructure of the institution.
- To accelerate the “**Diploma in General Insurance**” in its span of prospects.

Part B: Details in respect of the following:

1. Activities reflecting the goals and objectives of the institution:

The activities reflecting goals & objectives of the institution follows the academic calander planned out as per the last year. It also contains the activities, as per part-B, given in IQAC report

2. New academic programmes initiated (UG and PG): Nil

3. Innovations in curricular design and transaction:

Most of the faculty are the members of the various boards of studies. They have played key roles in designing, revising syllabi for various subjects as per the CBCS.

4. Inter-disciplinary programmes started: Nil

5. Examination reforms implemented:

Throughout the year two internal evaluation tests were conducted to prepare the students for the annual examination which is conducted by the university. Practical exams are conducted for BBA, BCA students.

6. Candidates qualified: NET/SLET/GATE etc. : Nil

7. Initiative towards faculty development programme :

The college focuses on faculty quality improvement on ongoing basis and making sincere efforts in this direction.

The faculty attended 3 seminars and presented 3 research papers during the participation in workshops, seminars, conferences is an integral part of a faculty development programme in our college.

8. Total number of seminars/workshops conducted :

Total : 01

On 16-9-2009. UGC sponsored One Day National Seminar "Urbanisation – Boon or Bane". 70 delegates participated and 64 research papers were discussed.

9. Research Projects: Nil

10. Patents generated, if any: Nil

11. New collaborative research programmes: Nil

12. Research grant received from various agencies:

(a) UGC Seminar Grant	Rs.57600/-
(b) UGC Fieldwork Grant	Rs. <u>60000</u> /-
Total	Rs.117600/-

13. Details of research scholar:

(a) Faculty Prof.V.M.Vanar awarded Ph.D by S.P.University for his thesis entitled " The Industrial Relation Practices in Selected Industrial units of Ahmedabad and Anand District"

(b) Faculty Prof.K.V.Solanki awarded Ph.D by S.P.University for his thesis entitled “An Empirical Study of the Financial Performance of Selected Refineries of Indian Oil Corporation”.

14. Citation index of faculty members and impact factor:

Name of the Faculty Members	Various Tasks Performed
Dr.N.N.Patel	<ul style="list-style-type: none"> • Conducted a seminar on “Education in New Era” at Valsad District Patidar Convention, held at Dallas, (Texas), U.S.A. • Visited MBA institution at Western Polytechnic Uni. – Malpitas, California – U.S.A. & had a discussion with faculty & students. • Organised 4 days Industrial Visits – Academic tour for FYBBA students at Surat, Vapi & Silvassa. • Mr.Vijaysinh M. Vanar was awarded Ph.D. Degree under my guidance for the topic. “Industrial Relation Practices in selected engineering units of Anand & Ahmedabad”. • Mrs. Laxmi Priya has been awarded Ph.D. Degree under my guidance for the topic on HRM Practices.
Shri P.P.Patel	<ul style="list-style-type: none"> • National Seminar (UGC Sponsored) organised by P.G.Dept. of Business Studies, V.V.Nagar on “Current issues in corporate Governance”. • State level Seminar (UGC Sponsored) organised by Dept. of Commerce, Bhavnagar on “Contemporary Global Recession: Some Issues”. • Member of Board of Studies & Board of Accountancy – S.P.University • Incharge of sports – Anand Commerce College. • Member of organised Committee of Board of sports, S.P.Uni. • Member of Committee of Sattar Gam Patidar Samaj – Anand-V.V.Nagar Unit. • Paper setter and moderator at S.Y. & T.Y.B.Com, TYBBA (S.P.University)

Shri R.P.Patel	<ul style="list-style-type: none"> • Presented paper on “Effect of new direct tax code” on 32nd All India accounting conference & International seminar on A/c education & research at Jiwaji Uni., Gwalior (MP) • Presented paper on “Agriculture Business & Challenges” on state level conference on Agri. Business & Challenges at Dept. of Economics of Godesara college & Agri.Uni., Junagadh • Attended state level seminar organised by ACC on “March of cities: A Boon or Bane?” • Attended UGC sponsored national seminar on current issues in corporate governance at P.G.Dept. of Business Studies, S.P.Uni.,V.V.Nagar • Member in Board of studies in Commerce • Member of Bavis Gam Patidar Seva Samaj, Anand Ghatak • Accounting Association
Shri P.B.Trivedi	<ul style="list-style-type: none"> • Asst. Director of the seminar (State Level) organised by Anand Commerce College “March of cities: A Boon or A Bane?” • Member – Board of Studies in Economics • Member – Faculty of Business Studies and Arts • Member – Board/Faculty of Management • Actively mentored a various activities of the college e.g. NSS, NCC, Saptdhara etc. • Attended 40th Gujarat Economic Conference at KIM • Participated in Discussion & Evaluation workshop on “Status and Issues in Human Development in Dang District of Gujarat”. • Regional President, Akhil Bhartiya Nagar Parishad, Ahmadabad • Visiting Faculty – PGDBA, S.P.Uni. (MBA Dept.) for Business Environment

Shri V.M.Patel	<ul style="list-style-type: none"> • Attended Two Seminars National Level as per required • Participated in All College Extra Activites • Attended a UGC sponsored National seminar on “Current Issues in Corporate Governance”.
Shri N.M.Bhatia	<ul style="list-style-type: none"> • Participated in National seminar on "March of cities: A Boon or Bane?" organised by Anand Commerce college, Anand, sponsored by U.G.C. On 4th sep.,2009. • Participated in National seminar on "Current issues in Corporate Governance" organised by P.G. DEPT. OF Business Studies, Sardar Patel University, sponsored by U.G.C. on 29th January,2010. • Alumnae's of Bhikhabhai Jivabhai Vanijay Mahavidyalaya,V.V.Nagar. • Life member of Indian Accounting Association. • Selected for the Post of Treasurer of Gujarat Bhatia Samaj, Anand. • Appointed as Board Member of Sardar Patel University Area Teachers Association for 2009-2011 vide letter dtd.1-10-2009. • Life member of Sardar Patel University tracers' welfare fund. • Appointed as "Sector Officer" for parliament election by the Collector of Anand on 30th April,2009. • Worked as a member of committee for “Development of curriculum at under under graduate level in the state of Gujarat” by Department of Accounting & Financial Management of M. S. University, Vadodara on 10th August ,2009 and on 18th august,2009. • Delivered lectures on " Quality Control in Apparel Units" on 8th September,2009 at S. M. Patel college of Home Science, V. V. Nagar.
Shri A.R.Patel	<ul style="list-style-type: none"> • “March of the cities: A Boon or A Bane?” National Level – Anand Commerce College, Anand • “Current Issues in Corporate Governance” National Level

	<p>– S.P.Uni. – UGC sponsored</p> <ul style="list-style-type: none"> • Member of Accounting Board • Life-time member of Indian Accountancy General • Coordinator: Central Assessment B.Com Examination – S.P.uni.
Dr.K.P.Sheth	<ul style="list-style-type: none"> • Faculty Development Programme organised by ICAI at 'Laksh', Opp. Town Hall, Anand in One day • Invigilation: Performing duty of Flying Squad Member at University Examination at UG and PG level at different Exam Centres. • Paper Setting: Appointed as a paper setter, moderator, examiner in the various subjects at B.B.A and B.Com. University Examinations. • Practicals/Viva-voce: Appointed as a panel member for viva-voce for B.B.A. Examination in the subject of Industrial Training. • Life Member, All India Commerce Association • Life Member, WILPF (Women's International League for Peace and Freedom) – India Section • Convener, Women Cell, Anand Commerce College • Member, Board of Studies in Commerce • Member, College Development Council • Member, Senate • Invited Executive Magistrate, Anand (Rural), Ms. Bhavna Barad to deliver lecture on "Adhunik Mahila ane Vahivat" • Arranged guest talk of Mr. Ashok Gaur on "Cyber Crime" for S.Y.BBA students. • Title: Current Issues in Corporate Governance, Paper Presented on Corporate Governance: Ethical Dilemmas for HR Managers at organised by Post Graduate Department of Business Studies UGC-SAP (DRS-I) at National level seminar.

	<ul style="list-style-type: none"> • Title: March of the Cities: Boon or Bane, Paper Presented on Urban Infrastructural Reforms: An urgent need of hour at organised by Anand Commerce College, Anand in State Level (UGC Sponsored) level seminar. • Title of Academic Session: Mahiti and Margdarshan at organised by Mahila Sashaktikaran Kendra, V.V.Nagar in Regional • Title of Academic Session: Orientation of BCA and BBA (ISM) students at organised by K. S. College of Science, Mgt. & Technology in S.P.Uni. Regional • Awarded Best Paper Award at UGC sponsored National Seminar under SAP organised by Department of Business Studies, Sardar Patel University, Vallabh Vidyanagar.
Shri C.R.Patel	<ul style="list-style-type: none"> • Member of Board of Studies in Accountancy • Member of Faculty of Business Studies, S.P.University • Life Member of Indian Accounting Association • Life-time member of Youth Hostels Association of India • Has attended a UGC sponsored seminar organised by Anand Commerce College on “March of the cities: A Boon or A Bane?” • Has attended a UGC sponsored National seminar on “Current Issues in Corporate Governance”.
Shri T.N.Chuadhari	<ul style="list-style-type: none"> • UGC Seminar – “Designing a compact policy for rural urban composition” held by ACC. Paper presentation – seminar on “March of the cities – A Boon or A Bane?” • Workshop “Status and Issues in human development in the dangs district of Gujarat” held by P.G.Dept. of Economics, S.P.Uni., V.V.Nagar – Participated • Conference – Gujarat Economic Association –Held by Arts & Commerce College, Kim – Participated • Gujarat Gaun Seva Selection under Revenue cum Clerk recruitment exam. Written to serve a supervisor.

	<ul style="list-style-type: none"> • Incharge of NSS Unit – Main Programme officers. All year activities are One day Camp, Annual 10 days Camp and all activities related to NSS Unit. • Saptdhara: Implemented Gujarat Govt. this programme under organised activities is social related to held education, sports, communication, administration etc. the main officer's responsibilities
Shri D.B.Trivedi	<ul style="list-style-type: none"> • UGC State Level Seminar <i>“March of the cities: A Boon or A Bane?”</i> presented paper on <i>“Issues in Urban Infrastructure Financing”</i>. • International Seminar on Accounting Education & Research at Gwalior presented paper <i>“Effects of New Tax Code: Some Reflection”</i>. • Workshop on Current Issues in Corporate Governance, National Level – UGC Sponsored presented paper <i>“Emerging Trends in Corporate Governance in India”</i>. • State level seminar on contemporary global recession –some issues paper <i>“Emerging Trends in Corporate Governance in India”</i>. • Knowledge Management programme for faculty under project of the office of the commissioner of higher education.
Dr.K.V.Solanki	<ul style="list-style-type: none"> • Participated in UGC sponsored one day state level seminar organised by Anand Commerce College, Anand and paper presented on <i>“Urbanisation Problems and Solutions”</i>. • Participated in faculty development programme organised by ICAI University, V.V.Nagar • Participated in UGC sponsored one day state level seminar organised by Arts & Commerce College, Olpad, Dist.:Surat and paper presented on <i>“Convergence of Indian GAAP with IFRS: Needs, Differences and Challenges”</i>. • Participated in UGC sponsored one day national seminar organised by P.G.Dep. of Business Studies, V.V.Nagar and paper presented on <i>“Corporate Governance: A case study</i>

	<p>of IOCL in India”.</p> <ul style="list-style-type: none"> • Participated in UGC sponsored one day state level seminar organised by Dept. of Commerce, Bhavnagar Uni., Bhavnagar.
Smt.M.J.Patel	<ul style="list-style-type: none"> • Arthsankalan ISSN 0971-6041 Dhiran Niti (Credit Policy) • Arthsankalan ISSN 0971-6041 2008-09 Ni Aarthik Samiksha • Navi Videsh Vyapar Niti Arthsankalan ISSN 097-6041 • Gujarat Nu Andajpatra Arthsankalan March 2010 • UGC sponsored Two day National seminar presented paper on “Infrastructure Development in Gujarat”. • UGC sponsored seminar presented paper on “Migration & Urbanisation in the District at Gujarat”. • UGC sponsored seminar paper on “Infrastructural Development in Gujarat”. • 40th Gujarat Economic Association Participation • Aanklavadi Annual NSS Camp, NSS officer - Micro Research
Smt. J.P.Mandaviya	<ul style="list-style-type: none"> • Interlinkages of urbanisation with socio economic variable • Pattern of urban revolution in India • Prons and Cons of Urbanisation these 3 papers were presented in seminar “March of the cities: "A Boon or A Bane? Which is organized in ACC

15. **Honors/Awards of the faculty;** Nil

16. **Internal Resources generated;** Nil

17. **Details of departments getting SAP, COSIST (ASSIST)/Dst.FIST<etc.** Nil

18. **Community services:**

(a) Blood donation camp was organised and 56 students donated blood.

(b) Students donated Rs.2291/- to Mehmadvad unit of National Association for Blind.

(c) Disaster Management Programme was organised and 250 students participated

(d) Twenty Five students participated in “Patriotic Song Competition” on Martyr’s Day.

(e) Ninety NCC cadets participated in 'Shapath Parade' Programme.

19. **Teachers and officers newly recruited:** Nil

20. **Teaching-Non-teaching staff Ratio:**

Course	Teaching	Non-Teaching	Ratio
B.Com / BBA (GIA)	23	11	2.09 : 1
BBA(FT) (SF)	8	3	2.67 : 1
BCA (SF)	6	4	1.5 : 1

21. **Improvement in Library services:**

Computers and Internet Facility is made available to students.

22. **New books/journals subscribed and their value:**

New Books Purchased : 1082

Amount : Rs.225902/-

23. **Courses in which students assessment of teachers is introduced and the action taken on students feedback:**

Every year the college collects Feedback given by the students. The input received is processed and required action is taken by the authority.

24. **Unit cost of education: (Rs.)**

Course	Salary Cost	Other Expenses
B.Com / BBA (GIA)	6020	188
BBA(FT) (SF)	3639	3420
BCA (SF)	1412	1357

25. **Computerization of administration and the process of admission and Examination Results, issue of certificates:**

Office Administration and student services like admission process, preparation of internal marks, students' transcripts, recommendation letters etc. have been systemized and fully computerized.

26. **Increase in the infrastructure facilities:**

This being continuous process, necessary improvements and addition in students and teachers infrastructure facilities have been made.

27. Technology Upgradation:

Computers, Printer, Scanner and necessary softwares were purchased.

28. computer and internet access and training to teachers, non-teaching staff and Students:

College office, library, NSS office and NCC office are fully equipped with computer and internet facility. This being used regularly by teachers, non-teaching staff and students for academic and administrative purpose.

29. Financial aid to students:

Govt. of India helps for SC/ST/EBC and Baxipanch Scholarship.

Handicapped Scholarship

Minority Scholarship

Shri M.D.Patel(Ras) Memorial Trust – Student Aid Fund – Rs.2522/-

30. Activities and support from the Alumni Association:

The college regularly meet members of Alumni association formally and informally and constantly seek their suggestions to strengthen academic and administrative activities for students benefit.

31. Activities and support from the Parent – Teacher Association

The parents are invited to the college at regular intervals round the year so as to make them appraise of their siblings progress and also to seek their Feedback and advice for strengthening academic environment.

32. Health Service

College organizes numerous activities to improve the quality of health of the students. Programmes on Aids awareness, Thelesemia, Pollution, De-addiction and Cleanliness etc. are arranged.

33. Performance in Sports Activities

- A sport is identified as core activity to develop youth by this college. As a part of Swarnim Gujarat Celebration Shri Ramkrishna Seva Mandal organized sports competition where students from college participated in large number.
- College also represented in inter college competition held by S.P.University in events like Kabbadi, Kho-Kho, Volleyball, Basketball, Cricket & Badminton.

- Chirayu Shashtri and Kush Pathak gave honor to the college as they were selected by university in Badminton & Cricket.
- TYBCA became champion in inter class cricket tournaments held by college.
- College sports in charge Ankur D. Chaudhari represented university team of Kho-Kho (Girls) at Annamalai University, Chidambaram as coach.

34. Incentives to outstanding sportsperson

Medals, Trophies, Merit Certificates and Cash prizes were awarded as incentives to outstanding sportspersons.

35. Students achievements and award

- Two students participated in National Integration camp at Jammu Kashmir.
- Four students participated in All India Tracking camp at Nainital.
- Best Messages of 3 students were selected on Teachers Day in Best Message competition held by ICFAI.
- 55 girl student enrolled in NSS for the first time.
- Miss. Dhvani Sharma participated in promise parade.
- 50 students participated in “Yuva Sadbhavna Run” hosted by Prajapita Brahmakumari.
- 65 students participated in roadshow for “Solving Traffic Problems”.
- 203 students participated in “Yoga Training Camp”

36. Activities of the Guidance and Counseling unit

All faculty members of college regularly interact with students. Incharge teacher of NSS, NCC, Sports, Women Cell, Lalit Kala, Placement Cell (Udisa) are closely knitted with students to provide them necessary guidance on regular basis. Class counseling is routine job of every faculty attending students during regular lecture hours.

37. Placement services provided to students

As a part of state government “Swarnim Gujarat” celebration a student’s placement cell is constituted to help students get employment under the guidance of principal and one faculty member.

38. Development programmes for Non-Teaching Staff: Nil

39. **Healthy practices of the Institution**

- To assign project work to the students for practical knowledge.
- To organize UGC sponsored seminars.
- To organize workshop on Aids Awareness.
- To sign MOU with regional colleges.
- To start remedial classes.
- To encourage student entrepreneurship through small business project.
- To arrange faculty exchange programmes.
- To arrange inter college elocution competition.

40. **Linkages developed with National/International, academic/research bodies**

NIL

Outcome achieved

- During the year the institution worked regularly on the track and achieved few higher destinations in an Academic curriculum. IN addition to that, following are the main eye catching outcomes, during the academic year 2009-10.
- Under the guidance of Dr.N.N.Patel, 2 candidates, Mr.V.M.Vanar & Mrs. Laxmipriya has been awarded Ph.D degree by S.P.University, Vallabh Vidyanagar.
- Faculty Prof.V.M.Vanar awarded Ph.D degree by S.P.University for his thesis entitled “The Industrial Relation Practices in selected Industrial Units of Ahmedabad and Anand District” under the guidance of Dr.N.N.Patel, principal of this college.
- Faculty Prof.K.V.Solanki awarded Ph.D by S.P.University for his thesis entitled “An Empirical Study of the Financial Performance of Selected Refineries of Indian Oil Corporation in India”.
- College sports Incharge Ankur D. Chaudhari represented university team of kho-kho (Girls) at Annamali University at Chidambaram as a coach.
- Two students participated in National integration camp at Jammu-Kashmir.
- Four students participated in All India Tracking Camp at National level.
- 55 girl’s students enrolled in NSS for the first time.
- 65 students participated in road show for “Solving Traffic Problems”.

- Many students have participated at inter university competition for extra-curriculum activities.
- Faculty attended state & national level seminars, conferences and presented papers.

Part C: Detail the plans of the institution for the next year – for (2010-11)

The course of action for the last academic year shall be carried forward in the academic year 2010-11. In addition, the college has planned for the following activities:-

- 1) To, understand thoroughly and implement the CBCS (Choice Base Credit System) for the UG courses, first time at our college.
- 2) To organize students oriented workshops & seminars.
- 3) To extend the teaching-learning facilities.
- 4) To expand audio-visual facilities in some of the classes.
- 5) Students' participation in more & more extracurricular activities.
- 6) To focus on women cell at the college level, under the banner of S.P.University.
- 7) To provide extra coaching to weaker students.
- 8) To strengthen the Alumni Association.
- 9) To organize guest lecturers from academic & industrial experts.
- 10) To organize study tour.
- 11) To organize various students oriented activities under "Saptadhara".
- 12) To make special efforts for placement.

To be good is noble, but to teach others how to be good is nobler – and less trouble.

- *Mark Twain*